

REORGANIZATION MEETING

JANUARY 4, 2021

OATH OF OFFICE

ADMINISTERED BY _____

COUNCILMAN ANTONIO CIRILLO

BIBLE HELD BY _____

COUNCILMAN MANUEL MARTINEZ, JR.

BIBLE HELD BY _____

COUNCILWOMAN KAREN SURAK

BIBLE HELD BY _____

REORGANIZATION MEETING called to order, _____ in the chair, at the Municipal Building on Monday, January 4^h, 2021 at _____ P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak, Wende.

Borough Clerk Stated that Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act and published in the Record on December 31, 2020 about this teleconference Meeting, to join the meeting, please dial 1-800-615-1516 and enter access code **0707400**, transmitted to The Star Ledger.

Motion by _____ and second by _____ to waive the regular order of business.

ROLL CALL:

Motion by _____ and second by _____ to elect _____ as Council President.

ROLL CALL:

RESOLUTIONS:

Motion by _____ and second by _____ to approve following Resolutions:

	Motion	Second	Roll Call
1. Appointment of <u>Frank Migliorino</u> as Borough Attorney for the year 2021.	_____	_____	_____
2. Appointment of <u>Kevin Boswell</u> as Borough Engineer for the year 2021.	_____	_____	_____
3. Appointment of <u>Paul Lerch</u> as Borough Auditor for the year 2021.	_____	_____	_____
4. Appointment of Helene Herbert as Special Tax Counsel for year 2021.	_____	_____	_____
5. Adopting existing By-laws of the Mayor & Council.	_____	_____	_____
6. Setting schedule of meetings for calendar year 2021.	_____	_____	_____

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
7. Appointment of DeCotiis, Fitzpatrick, Cole & Giblin for services in connection with the issuance of bonds & notes.	_____	_____	_____
8. Appointment of Joshua H. Reinitz as a Public Defender at fee of \$100.00 per Court Case.	_____	_____	_____
9. Appointment of DKL Consulting as Financial Consultant.	_____	_____	_____

ROLL CALL:

APPOINTMENTS:

The Mayor made the following appointments:

Borough Administrator:

Anthony Ciannamea

term to expire 12/31/2021

Affirmative Action Officer:

Anthony Ciannamea

term to expire 12/31/2021

Assessment Search Officer:

Supriya Sanyal

term to expire 12/31/2021

Tax Search Officer:

Lisa Ciannamea

term to expire 12/31/2021

Deputy Borough Clerk

Jennifer Cooney

term to expire 12/31/2021

Prosecutor:

Linda H. Schwager

term to expire 12/31/2021

Alternate Prosecutor:

Brian Eyerman

term to expire 12/31/2021

Borough Physician:

Occupational Medicine

term to expire 12/31/2021

Compcare Representative:

Terri Campbell

term to expire 12/31/2021

Property Maintenance Official:

William G. Hunt, Jr.

term to expire 12/31/2021

Ombudsman: term to expire 12/31/2021
Joseph Licata
Clerk to Ombudsman: term to expire 12/31/2021

Recycling Coordinator (two-year term):
MaryEllen Lyons term to expire 12/31/2022

Planning Board:
Class I term to expire 12/31/

Class II
MaryEllen Lyons term to expire 12/31/2021
(no confirmation)

Board of Health:
Madelena Mezzina (3 yrs. term) 12/31/2023

Historical Committee:
Anthony Ciannamea term to expire 12/31/2021
Frederick J. Dressel term to expire 12/31/2021

Safety Committee:
Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2021
Richard Behrens, Police Chief
Frank Smith, Captain of First Aid & Rescue Squad
Justin Derevyanik, Chief Fire Department
Mary Ellen Lyons, Superintendent (DPW)
Frank Covelli,PIA

Municipal Alliance Coordinator:
Philip Facendola term to expire 12/31/2021

Motion by _____ and second by _____ to confirm appointments.
ROLL CALL:

Motion by _____ and second by _____ to appoint Councilman Wende as a
Class 3 member of the Planning Board term to expire 12/31/2021.
ROLL CALL:

Motion by _____ and second by _____ to approve the following Resolutions:

RESOLUTION#21-

Confirming Mayor's appointment of representatives _____ and Councilman Manuel Martinez for Teterboro Aircraft Noise Abatement Advisory Committee.

RESOLUTION #21-

Confirming Mayor's appointment of Councilman Antonio Cirillo as 1st Alternate representative and Administrator Anthony Ciannamea as 2nd Alternate representative for the Hackensack Meadowlands Municipal Committee.

ROLL CALL:

CONSENT RESOLUTIONS:

Motion by _____ and second by _____ to approve consent Resolutions.

ROLL CALL:

	<u>Motion</u>	<u>Second</u>	<u>Roll Call</u>
1. Setting official newspapers: The Record Herald News Star Ledger	_____	_____	_____
2. Setting Borough Depositories: Valley National Bank- Moonachie Wells Fargo Bank- Little Ferry N.J. Cash Management.	_____	_____	_____
3. Signatories for Borough Accounts: Dennis Vaccaro, Mayor Anthony Ciannamea, Administrator/Chief Financial Officer Supriya Sanyal, Borough Clerk	_____	_____	_____
4. Authorizing petty cash check to Borough Clerk in the amount of \$100.00.	_____	_____	_____
5. Approval of Borough's Official Holiday Schedule for the year 2021.	_____	_____	_____
6. Authorize payment of Group Hospitalization Premiums for retired Police Lieutenant Russell Beideman and his family.	_____	_____	_____

7. Adopting Policies and Procedures for DPW effective 01/01/2021.

8. Adoption of the Temporary Budget for 2021.

9. Authorizing investment of Borough's funds from time to time in interest bearing accounts & securities.

10. Approval of not requiring claimant certification(signatures) for purchase orders of \$2,625.00 or less except for advances, employee reimbursement for expenses, professional fees, services provide by sole proprietor.

11. Adopting Cash Management Plan for the year 2021.

12. Setting interest rates on delinquent taxes & sewer charges at 8% for first \$1,500 & 18% over \$1,500.

13. Releasing Tax Collector from taxes not collectible for reasons enumerated in the Statute.

14. Authorize additional 6% year end interest penalty on delinquencies over \$10,000.

15. Authorize Tax Collector to process cancellation of tax refunds and tax delinquencies of less than Ten(\$10.00).

16. Approval of Policy 2021-01 regarding Tax Assessor's Reports on Tax Appeals.

17. Appointing Administrator as Commissioner to South Bergen Municipal Joint Insurance Fund, Municipal Employee Benefits Fund and Bergen County Municipal Energy Joint Purchasing System.

- 18. Appointing Anthony Ciannamea as the Purchasing Agent. _____

- 19. Appointment of Police Officer Victor Migliorino as Municipal Humane Law Enforcement Officer. _____
- 20. Setting fees for certified copies of marriage, Civil union, domestic partnership, death, & birth certificates. _____

- 21. Setting the fees in the amount of \$20.00 for each return Bank check. _____

- 22. Establishing a fee of \$32.50/Inspection for all temporary Sub-Code Officials. _____

- 23. Establishing a fee of \$240 per Court Appearance for Alternate Prosecutors. _____

- 24. Establishing a fee of \$100 per Court Appearance for Alternate Public Defender. _____

- 25. Establishing the fee of \$15.00 /hour for all temporary worker for Snow Removal and \$ 20.00 /hour for all temporary worker for Snow Plowing. _____

- 26. Establishing the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call out. _____

- 27. Establishing a fee of \$15.00/hour for all temporary bus driver. _____

- 28. Authorizing Borough to collect 50 % of the cost for yearly library membership for Wood-Ridge Memorial Library-per family. _____

- 29. Authorizing Borough to collect 50% of the cost for yearly library membership for Johnson Library in Hackensack - per family. _____

29. Authorizing Borough to collect 50% of the cost for yearly library membership for Little Ferry Public Library- per family.

30. Authorizing residents be reimbursed for required reading books purchased by them, when books are not available in the Wood-Ridge, Little Ferry and Johnson Public Library and donating the book to the School Library.

31. Authorize Borough Clerk to issue additional membership to a library (Wood-Ridge Memorial Library/Little Ferry Public library/Johnson Public Library) after collecting 100% cost for the membership of the library.

32. Authorizing Mayor to sign a Risk Management Consultant's Agreement with Professional Insurance Associates, Inc.

33. Authorizing Mayor to sign Consultant/Benefits Coordinator Agreement with Professional Insurance Associates, Inc.

34. Authorizing Borough's participation in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan as submitted by the Bergen County Police Chief's Association.

35. Affirming Borough's participation of the followings:
a) National Joint Powers Alliance
b) Educational Services Commission of New Jersey Cooperative Pricing System
c) County of Union Cooperative Pricing System
d) Bergen County Cooperative Pricing System

36. Authorize Mayor to sign a Software Maintenance agreement with Muidex for Vital Statistics.

37. Authorize Mayor to sign an agreement with Millennium Strategies for the service of Grant Consultant/ Grant Writer.

38. Authorize Mayor to sign an agreement with CivicPlus for redesign and ongoing maintenance of the Borough website and approve payment of one-time charge of \$9,000.00.

40. Approval of annual Contribution to Comprehensive Behavioral Healthcare, Inc. for Mental Health Services rendered to the residents of Moonachie.

41. Adopting No- Cash policy for the payment of taxes (Property and Sewer).

42. Setting fees for amendment of marriage, Civil union, domestic partnership, death, & birth certificates.

43. Adopting No-Cash policy for any Payments for Borough's Offices.

44. Authorize that a purchase order is not Required prior to purchasing items costing less than \$2,625.00.

BILLS:

Motion by _____ and second by _____ to approve the payment of bills amounting to _____.

ROLL CALL:

COMMITTEE APPOINTMENTS BY CONSENT

Motion by _____ and second by _____.

ROLL CALL:

PUBLIC HEARING:

Motion by _____ and second by _____ to close public hearing.

ROLL CALL:

Motion by _____ and second by _____ to adjourn meeting at _____.

ROLL CALL:

BOROUGH OF MOONACHIE
2021 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	_____	_____
FIRE & FIRST AID	_____	_____
LAW & ORDINANCE	_____	_____
DPW/ BUILDINGS & GROUNDS	_____	_____
UTILITIES & BCUA	_____	_____
FINANCE & INSURANCE	_____	_____
RECREATION	_____	_____
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	_____	_____
HEALTH & ENVIRONMENT	_____	_____
EMERGENCY MANAGEMENT	_____	_____
AIRPORT	_____	_____
RENT LEVELING & MOBIL HOME PARK	_____	_____
PERSONNEL	_____	_____
COMMERCE & INDUSTRY RELATIONS	_____	_____
GRANTS	_____	_____
<u>LIAISONS:</u>		
BOARD OF EDUCATION		_____
SCHOLARSHIP		_____
SENIOR CITIZENS		_____
<u>MEMBER:</u>		
PLANNING BOARD		_____
MUNICIPAL ALLIANCE		_____
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM		_____