

REORGANIZATION MEETING

JANUARY 7, 2017

OATH OF OFFICE

ADMINISTERED BY Mayor Dennis Vaccaro

COUNCILMAN ROBERT J. BAUER, SR.

BIBLE HELD BY Mrs. Jennifer Bauer

COUNCILWOMAN KATHLEEN M. KINSELLA BIBLE HELD BY Ryan Jones

REORGANIZATION MEETING called to order, Mayor Dennis Vaccaro in the chair, at Kathryn E. Flynn Civic Center on Saturday, January 7<sup>th</sup>, 2017, at 12:05 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez-present, Millar- not present, Surak - present

Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Motion by C/Surak and second by C/Martinez to waive the regular order of business.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Mayor Vaccaro presented certificates from County Freeholders and County Executive to C/Bauer and C/Kinsella for the election. He mentioned that Assemblyman Schaer and Assemblywoman Caride wish the best, they could not make it to the meeting.

Motion by C/Surak and second by C/Cirillo to elect C/Kinsella as Council President.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

**RESOLUTIONS:**

Motion by C/Surak and second by C/Cirillo to approve following Resolutions:

RESOLUTION #17-01

BE IT RESOLVED by the Mayor and Council that Frank Migliorino be and is hereby appointed as Borough Attorney for the year 2017.

RESOLUTION #17-02

BE IT RESOLVED by the Mayor and Council that Kevin Boswell be and is hereby appointed as Borough Engineer for the year 2017.

RESOLUTION #17-03

BE IT RESOLVED by the Mayor and Council that Paul Lerch of Lerch, Vinci and Higgins, be and is hereby appointed as Borough Auditor for the year 2017.

RESOLUTION #17-04

BE IT RESOLVED, that Helene Herbert be and is hereby appointed as Special Attorney for the purpose of negotiating all tax appeals against the Borough, for the year 2017.

RESOLUTION #17-05

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the By-laws of the Mayor and Council be adopted for the year 2017.

## RESOLUTION #17-06

WHEREAS, Section 13 of the Open Public Meeting Act, Chapter 231, P. L. 1975 requires that a public body post and maintain posted throughout the year, a schedule of the Regular Meetings of the public body to be held during the year.

WHEREAS, the Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the following meetings will constitute the Executive Session and the Regular Meetings of the Mayor and Council of the Borough of Moonachie for the year 2017:

1. Executive Sessions will be held at the Kathryn Flynn Civic Center, 125 Moonachie Road, Moonachie, beginning at 7:00 P.M., Prevailing Time on the following dates:
 

January 12	July 13
February 9	August 10
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14
  
2. Executive Sessions prior to the Regular Meeting will be held at the Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie beginning at 7:30 P.M., Prevailing Time and immediately following the Regular Meeting will be held at Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie, on the following dates at 8:00 P.M.
 

January 26	July 27
February 23	August 24
March 23	September 28
April 27	October 26
May 25	November 29(Wednesday)
June 22	December 28

## RESOLUTION#17-07

BE IT RESOLVED that the law firm of DeCotiis, FitzPatrick & Cole, LLP, be and is hereby appointed for Specialized legal services in connection with the authorization and the issuance of bonds, notes and bond anticipation notes in the Borough of Moonachie, for the year 2017.

## RESOLUTION #17-08

RESOLUTION EMPLOYING GRANT CONSULTANT  
WITHOUT COMPETITIVE BIDDING

WHEREAS, there exists a need for the services of Grant Consultant/Grant Writer in accordance with appropriate New Jersey law; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the consultant fee shall be in the amount of \$1,500 for each month for research and \$90.00 per hour will be for collection data and writing of each grant as set forth in the agreement. The funds are subject to an appropriation by the Mayor and Council of the Borough of Moonachie and will be provided by the local finance officer when appropriated; and

**WHEREAS**, Millennium Strategies, LLC completed and submitted a Business Entity Disclosure Certification which certifies that Millennium Strategies, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year, and that the contract will prohibit Millennium Strategies, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Moonachie as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contract with Millennium Strategies, LLC.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
All ayes. So ordered.

**APPOINTMENTS:**

The Mayor made the following appointments:

**Borough Administrator:**

Anthony Ciannamea

term to expire 12/31/2017

**Affirmative Action Officer:**

Anthony Ciannamea

term to expire 12/31/2017

**Assessment Search Officer:**

Supriya Sanyal

term to expire 12/31/2017

**Prosecutor:**

Linda H. Schwager

term to expire 12/31/2017

**Alternate Prosecutor:**

Ronald Dario

term to expire 12/31/2017

**Public Defender:**

Mark Musella

term to expire 12/31/2017

**Borough Physician:**

Occupational Health Center

term to expire 12/31/2017

**Property Maintenance Official:**

William G. Hunt, Jr.

term to expire 12/31/2017

**Ombudsman:** term to expire 12/31/2017  
Joseph Licata

**Recycling Coordinator:**  
**(Two year term)**  
MaryEllen Lyons term to expire 12/31/2018

**Electrical Sub-Code Official:**  
**(Four year term)**  
Ilarione Marion Patruno term to expire 12/31/2020

**Planning Board**  
**Class II**  
MaryEllen Lyons term to expire 12/31/2017  
 (no confirmation)

**Board of Health:**  
 (3 yrs.)  
Mary Ann Cinque (3 yrs term) 12/31/2019  
Karen Surak (3 yrs term) 12/31/2019

**Historical Committee:**  
Anthony Ciannamea term to expire 12/31/2017  
Frederick J. Dressel term to expire 12/31/2017

**Safety Committee:**  
Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2017  
Sgt. Richard Behrens, Police Department  
Frank Smith, First Aid & Rescue Squad Captain  
Justin Derevyanik, Chief Fire Department  
Mary Ellen Lyons, Superintendent (DPW)  
Victor Gardella, PIA

**Municipal Alliance Coordinator:** Philip Facendola term to expire 12/31/2017

Motion by C/Cirillo and second by C/Bauer to confirm appointments.  
 ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
 All ayes. So ordered.

Motion by C/Bauer and second by C/Kinsella to appoint Councilman Bruce Surak as a **Class 3** member of the Planning Board term to expire 12/31/2017.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
 All ayes. So ordered.

Motion by C/Kinsella and second by C/Surak to approve the following Resolutions:

RESOLUTION#17- 09

WHEREAS, that the Mayor appointed Councilman Bruce Surak, Councilman Manuel Martinez and Frederick J. Dressel as representatives of Borough of Moonachie for Teterboro Aircraft Noise Abatement Advisory Committee(TANAAC) at the Reorganization Meeting on January 7, 2017, term to expire 12/31/17, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of Representatives for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) be and is hereby confirmed.

RESOLUTION #17-10

WHEREAS, that the Mayor appointed Frederick J. Dressel as 1<sup>st</sup> alternate representative and Councilman Antonio Cirillo as 2<sup>nd</sup> alternate representative for the Hackensack Meadowlands

Municipal Committee at the Reorganization Meeting on January 7, 2017, term to expire 12/31/17 and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of representatives for the Hackensack Meadowlands Municipal Committee be and is hereby approved.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
All ayes. So ordered.

**CONSENT RESOLUTIONS:**

All matters listed bellows are considered to be routine in nature and will be enacted by one motion and second.

Motion by C/Kinsella and second by C/Bauer to approve consent Resolutions.

RESOLUTION #17-11

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following are considered the official newspapers of the Borough.

The Record

Passaic Herald News

The Star Ledger

RESOLUTION #17-12

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following depositories or any N. J. Depositories doing business in Bergen County are designated as the official Borough Depositories:

Valley National Bank – Moonachie

Wells Fargo Bank –Little Ferry

N. J. Cash Management

RESOLUTION #17-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following officers be and are hereby authorized to sign checks for the Borough of Moonachie, for the Borough of Moonachie accounts:

Mayor- Dennis Vaccaro

Borough Clerk- Supriya Sanyal

Administrator/CFO – Anthony Ciannamea

RESOLUTION #17-14

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the proper officers are hereby authorized and directed to issue a Petty Cash check in the amount of \$100.00 to Borough Clerk, Supriya Sanyal.

RESOLUTION #17-15

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, that the penalty upon delinquent taxes and sewer utility charges be fixed at the rate of Eight (8) per centum per annum on the first \$1,500.00 of the delinquency and Eighteen (18) per centum per annum on any account in excess of \$1,500.00 and that no penalty be imposed if payment upon taxes or sewer utility charges be made before the expiration of Ten (10) days after each quarterly payment of taxes or sewer utility charges become due and payable and the collector is hereby authorized and empowered to waive any penalty for interest provided said taxes and sewer utility charges are paid before the expiration of Ten (10) days after each quarterly payment of taxes and sewer utility charges become due.

BE IT FURTHER RESOLVED, that this shall not apply where there is a specific rate or prohibition of grace period; and

BE IT FURTHER RESOLVED, that this resolution shall be effective and apply after February 1, 2017 quarter taxes are due, and that no penalty rate herein for assessments shall apply where there is a specific ordinance fixing a penalty rate for specific assessment.

RESOLUTION #17-16

WHEREAS, N.J.S.A. 54:4-91.1 requires that on or before May 1<sup>st</sup> of each year, the Tax Collector file the Mayor and Council a list of delinquent taxes which she believes are not collectible for reason enumerated in the statute; and

WHEREAS, the Mayor and Council on being satisfied that any of the taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the same canceled; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that action pursuant to N.J.S.A. 54:4-91.2 is not required for the above reason.

RESOLUTION #17-17

WHEREAS, recently enacted Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 14, 1991 respectively amending NJSA 54:4-67 and

WHEREAS, the Mayor and Council of the Borough of Moonachie are desirous of enacting the following changes with respect to the aforementioned bills:

-interest charges on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

-An additional penalty of 6% will be added on the amount of a property tax and sewer delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be given to the Tax Collector.

RESOLUTION #17-18

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for certified copy of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2017.

RESOLUTION #17-19

WHEREAS, the Mayor and Council of the Borough of Moonachie deems it advisable and in the public interest to keep surplus monies invested in interest bearing accounts and securities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie, New Jersey, that the Chief Financial Officer and/or the Chairperson of the Finance Committee and/or other Borough official designated by the Chairperson of the Finance Committee are hereby authorized to invest Borough funds from time to time, when available, for such investments and not required for normal use by the Municipality; and

BE IT FURTHER RESOLVED that a report of such investments be submitted to the Mayor and Council of the Borough of Moonachie for ratification at the next succeeding Council meeting following the date of investment of funds.

RESOLUTION #17-20

WHEREAS, the Borough of Moonachie is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System; and

WHEREAS, the by-laws of said Funds require that a Commissioner to each fund be appointed by the Mayor and Council; and

WHEREAS, the Borough has recommended the appointment of Administrator Anthony Ciannamea as Commissioner to said Funds;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Moonachie, that Administrator Anthony Ciannamea is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System.

RESOLUTION #17-21

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Anthony Ciannamea be and is hereby appointed as the Purchasing Agent, effective January 1, 2017.

RESOLUTION #17-22

BE IT RESOLVED that the Borough Administrator is hereby authorized to issue a check to the Moonachie Fire Department, as an annual contribution, in an amount not to exceed \$15,000.00.

RESOLUTION #17-23

BE IT RESOLVED, by the Mayor and Council that the following list of 2017 Official Holiday Schedule be and is hereby approved:

New Year's Day	Monday	January 2, 2017
Martin Luther King, Jr. Day	Monday	January 16, 2017
Lincoln's Birthday	Monday	February 13, 2017
President's Day	Monday	February 20, 2017
Good Friday	Friday	April 14, 2017
Memorial Day	Monday	May 29, 2017
Day before Independence Day (In Lieu of Election Day)	Monday	July 3, 2017
Independence Day	Tuesday	July 4, 2017
Labor Day	Monday	September 4, 2017
Columbus Day	Monday	October 9, 2017
Veteran's Day	Friday	November 10, 2017
Thanksgiving Day	Thursday	November 23, 2017
Day After Thanksgiving	Friday	November 24, 2017
Christmas Day	Monday	December 25, 2017

RESOLUTION#17-24

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten (\$10.00) Dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Tax Collector is hereby authorized to process, without any further action on the part of Mayor and Council, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of Mayor and Council, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Borough Clerk to the Tax Collector and the Chief Financial Officer.

RESOLUTION #17-25

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$20.00 per each returned bank check for the year 2017.

## RESOLUTION #17-26

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Group Hospitalization Premiums for Retired Police Lieutenant, Russell Beideman and his family be paid by the Borough for the calendar year 2017.

## RESOLUTION NO. 17- 27

**Resolution Re: Establishing Temporary Budget Appropriations for 2017**

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2017 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2017, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2016 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2016 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Treasure for his records.

## CURRENT FUND

## General Government

## General Administration

Salaries and Wages	\$46,800
Other Expenses	15,800
Grant Consultant	5,300
Sandy Consultant	12,800

## Municipal Clerk

Salaries and Wages	\$14,700
Other Expenses	3,000

## Mayor and Council

Salaries and Wages	10,500
Other Expenses	200

## Financial Administration

Salaries and Wages	2,100
Other Expenses	25,200

## Audit Services

7,900

## Assessment of Taxes

Salaries and Wages	4,300
Other Expenses	17,700

## Revenue Administration

Salaries and Wages	11,300
Other Expenses	5,200

## Legal Services and Costs

Salaries and Wages	10,900
Other Expenses	14,600

## Engineering Services and Costs

Other Expenses	3,700
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## Municipal land Use Law(NJS40:55D-1)

## Planning Board

Salaries and Wages	700
Other expenses	2,000

## Zoning Board of Adjustment

Salaries and Wages	600
Other Expenses	1,200

## Insurance

Unemployment	2,600
Serety Bond Premium	300
Group Insurance for Employees	303,000
Health Benefit Waiver	7,400
General Liability and Worker Compensation	87,500

## Current Fund(Continued)

## Public Safety Functions

## Fire

Other Expenses	21,700
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Fire Hydrant	18,900
Uniform Fire Safety Act	
Salaries and Wages	4,400
Other Expenses	3,300
Life Hazard Use Fee Payments	
Salaries and Wages	9,800
Other Expenses	900
Police	
Salaries and Wages-Uniformed	614,000
Salaries and Wages-Crossing Guards	16,500
Other Expenses	21,000
Police Dispatch/911	
Salaries and Wages	62,900
Other Expenses	2,500
First Aid	
Contribution	4,500
Other expenses	2,400
Emergency Management Services	
Salaries and Wages	1,400
Other Expenses	900
Municipal Court	
Salaries and Wages	8,500
Other Expenses	1,700
Prosecutor	
Contractual	1,800
Public Works Function	
Road Repairs and Maintenance	
Salaries and Wages	71,200
Other Expenses	8,100
Solid Waste Collection	
Salaries and Wages	11,400
Other Expenses	14,500
Other Expenses – Contractual	18,400
Public Buildings and Grounds	
Other Expenses	17,000
Vehicle Maintenance	
Other expenses	35,500
Health and Human Services	
Public Health Service	
Salaries and Wages	1,200
Other Expenses	9,800
Occupational Safety and Health Act	
Hepatitis “B” Inoculations	800
Fire Equipment	2,200
First Aid Equipment	1,200
South Bergen Mental Health	
Other Expenses- Contractual	300
Park and Recreation Functions	
Recreations Services and Programs	
Salaries and Wages	11,300
Other Expenses	5,600
Community Affairs	
Salaries and Wages	1,800
Other expenses	3,100
Other Common Operating Functions	
Celebration of Public Events	
Other Expenses	4,000
Code Enforcement and Administration	
Construction Code Official	
Salaries and Wages	12,800
Other Expenses	1,200
Building Inspector	
Salaries and Wages	3,100
Plumbing Inspector	
Salaries and Wages	1,700
Electrical Inspector	
Salaries and Wages	2,300
Fire Protection Inspector	
Salaries and Wages	1,700
Property Maintenance Official	
Salaries and Wages	1,900
Rent Monitoring	
Other Expenses	200

Utility Expenses and Bulk Purchases	
Street Lighting	19,000
Gasoline	22,600
Telephone	10,000
Natural Gas	8,700
Water	1,900
Electric	16,600
Landfill/Solid Waste Disposal Costs	
Sanitary Landfill-Tipping Fees	22,100
Contingent	300
Deferred Charges and Statutory Expenditures	
Contribution to Social Security System(OASI)	70,400
Police and Fireman’s Retirement Systems of NJ	524,539
Public Employees Retirement System	141,758
LOSAP	
Fire	46,042
First Aid	45,000
Recycling Tax	1,000
“911” Telecommunications Agreement	500
Shooting Range Agreement- Wood-Ridge	700
Township of South Hackensack- DPW	13,700
Borough of Teterboro- Municipal Court	8,600
Borough of Teterboro-Police	<u>55,200</u>
Sub-Total	<u>2,665,339</u>
Capital Improvement Fund	\$26,200
Debt Service	
Bond Principal	125,000
Bond Interest	<u>17,168</u>
Sub-Total	<u>168,368</u>
Total Current Fund General Appropriations	<u>\$2,833,707</u>
Sewer Utility	
Operating	
Salary and Wages	\$127,600
Other Expenses	137,800
Bergen County Utilities Authority-Annual Charge	168,500
Debt Service	
Bond Principal	45,000
Bond Interest	5,725
Statutory Expenditures	
Social Security	11,800
Total Sewer Utility Appropriations	<u>\$496,425</u>

RESOLUTION #17-28

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$32.50 per inspection for all temporary Sub-code officials be and hereby is established.

RESOLUTION#17-29

WHEREAS, the Borough of Moonachie is a current member of the South Bergen Municipal Joint Insurance Fund, which provides Property, Casualty and other related insurance coverage; and

WHEREAS, the bylaws of South Bergen Municipal Joint Insurance Fund requires that each member municipality shall appoint an insurance producer as a Risk Management Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Risk Management Consultant’s Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Risk Management Consultant’s agreement is one (1) year; and

WHEREAS, the Risk Management Consultant fee is an amount equal to six (6%) percent of the municipal's annual assessment as promulgated by the South Bergen Municipal Joint Insurance Fund and NJ Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the insurance services rendered by Risk Management Consultant is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. Victor M. Gardella, Professional Insurance Associates, Inc. is hereby appointed as a Risk Management Consultant for the period of 1/1/2017 to 12/31/2017 in accordance with the South Bergen Municipal Joint Insurance Fund's bylaws.

3. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contracts with Professional Insurance Associates, Inc.

4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

#### RESOLUTION#17-30

WHEREAS, the Borough of Moonachie is a current member of the Bergen Municipal Employee Benefits Fund, which provides Health Benefits for municipal employees and other related insurance coverage; and

WHEREAS, the bylaws of Bergen Municipal Employee Benefits Fund requires that each member municipality shall appoint an insurance Consultant/Benefits Coordinator who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Consultant/Benefits Coordinator Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Consultant/Benefits Coordinator agreement is one (1) year; and

WHEREAS, the Consultant/Benefits Coordinator fee is established by the Executive Committee of the Bergen Municipal Employees Benefits Fund(BMED) and promulgated by the BMED; and

WHEREAS, the service rendered by Consultant/Benefits Coordinator is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, P.I.A Security Programs Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A Security Programs Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit P.I.A Security Programs Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. Victor M. Gardella, P.I.A Security Programs Inc. is hereby appointed as an insurance Consultant/Benefits Coordinator for the period of 1/1/2017 to 12/31/2017 in accordance with the Bergen Municipal Employee Benefits Fund's bylaws.

2. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contract with P.I.A Security Programs Inc.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #17-31

BE IT RESOLVED that the Registrar Supriya Sanyal appointed Lisa Ciannamea as Deputy Registrar for three years term effective January 1, 2017; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the appointment of Lisa Ciannamea as Deputy Registrar be and is hereby confirmed.

RESOLUTION #17-32

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Wood-Ridge Memorial Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Wood-Ridge Library; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Wood-Ridge memorial Library for membership of residents of the Borough of Moonachie, upon evidence presented by the Wood-Ridge Memorial Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative and Executive, Other Expense.

RESOLUTION #17-33

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Johnson Library, Hackensack for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Johnson Library, Hackensack; and

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Johnson Library, Hackensack, for membership of residents of the Borough of Moonachie upon evidence presented by the Johnson Library, Hackensack; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #17-34

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Little Ferry Public Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Little Ferry Public Library from the resident;

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Little Ferry Public Library, Little Ferry, for membership of residents of the Borough of Moonachie upon evidence presented by the Little Ferry Public Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #17-35

WHEREAS, Borough residents had problems in obtaining required reading books from Wood-Ridge Memorial Library, Little Ferry Public Library or Hackensack Johnson Public Library and the Borough does not have the privilege of obtaining books from other libraries;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that resident be reimbursed for the required reading books purchased by them upon submission of a list of the

reading required by the Elementary School or High School, original purchase receipts and the book purchased and presentation of a valid Library card; and

BE IT FURTHER RESOLVED, that the Borough will donate the books to the Robert L. Craig School library.

RESOLUTION #17-36

BE IT RESOLVED, by the Mayor and Council of the Borough that the Borough Clerk is hereby authorized to issue a letter for an additional membership to a Library (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) after the Borough of Moonachie collects 100% of the cost for each membership after the first membership; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Libraries (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) for membership of residents of the Borough of Moonachie, upon evidence presented by the Library.

RESOLUTION #17-37

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$240.00 per Court Appearance for alternate prosecutor be and hereby is established.

RESOLUTION #17-38

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary worker for Snow Removal be and is hereby established.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary worker for Snow Plowing be and is hereby established.

RESOLUTION #17-39

**BE IT RESOLVED** by the Mayor and Council, of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call outs be and is hereby established.

RESOLUTION #17-40

**BE IT RESOLVED** by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary bus driver be and hereby is established.

RESOLUTION #17-41

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the payment in the amount of \$2,000.00 to Hackensack Meadowlands Municipal Committee be and is hereby authorized for the Municipal funding of Hackensack Meadowlands Municipal Committee Yearly Operation Budget.

RESOLUTION #17-42

BE IT RESOLVED that a 2017 license be and is hereby granted to Vanguard Associates, to operate a mobile home park at the premises situated at 113 Moonachie Avenue, Moonachie; said premises also known as Block 62, Lot 2 as shown on the Assessment Map; and

BE IT FURTHER RESOLVED that said premises shall consist of said area as heretofore designated on the Zoning Map as a Mobile Home park.

RESOLUTION #17-43

BE IT RESOLVED that a 2017 license be and is hereby granted to Metropolitan Associates, LTD to operate a mobile home park at the premises situated at 103 Moonachie Avenue, Moonachie; said premises also known as Block 65, Lot 1 as shown on the Assessment Map; and

BE IT FURTHER RESOLVED that said premises shall consist of said area as heretofore designated on the Zoning Map as a Mobile Home Park.

RESOLUTION #17-44

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief’s Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of emergency, riot of disorder in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Moonachie to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief’s Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Police Department of the Borough of Moonachie, Bergen County, New Jersey under the direction of the Officer In Charge, cooperate with the Bergen County Police Chief’s Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

RESOLUTION #17-45

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign a Software Maintenance agreement with Munidex, Inc. 174 Route 17 North, Rochelle Park, NJ 07662, for the period of January 1, 2017 thru December 31, 2017.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
All ayes. So ordered.

BILLS:

BILL LIST FOR REORGANIZATION MEETING

CHECK	CURRENT ACCOUNT	AMOUNT
60165	BOROUGH OF MOONACHIE PAYROLL ACCOUNT	\$200,657.65
60166	BOROUGH OF MOONACHIE PAYROLL ACCOUNT	\$14,846.08
60167	DYNAMIC INC.	\$2,525.00
60168	MOONACHIE FIRE DEPARTMENT	\$15,000.00
60177	SUPRIYA SANYAL, PETTY CASH FUND	\$100.00
TOTAL		\$233,128.73

CHECK	SEWER OPERATING ACCOUNT	AMOUNT
6448	BOROUGH OF MOONACHIE PAYROLL ACCOUNT	\$1,083.78
6449	BOROUGH OF MOONACHIE PAYROLL ACCOUNT	\$14,648.23
TOTAL		\$15,732.01

Motion by C/Surak and second by C/Cirillo to approve the payment of bills.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
All ayes. So ordered.

COMMITTEE APPOINTMENTS BY CONSENT

2017 COUNCIL COMMITTEES  
COMMITTEE

	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	<u>C/Kinsella</u>	<u>C/Surak</u> <u>C/Martinez</u>
FIRE & FIRST AID	<u>C/Martinez</u>	<u>C/Kinsella</u>
LAW & ORDINANCE	<u>C/Bauer</u>	<u>C/Surak</u>
DPW/ BUILDINGS & GROUNDS	<u>C/Bauer</u>	<u>C/Martinez</u>
UTILITIES & BCUA	<u>C/Millar</u>	<u>C/Martinez</u>
FINANCE & INSURANCE	<u>C/Surak</u>	<u>C/Cirillo</u>
RECREATION	<u>C/Kinsella</u>	<u>C/Millar</u>
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	<u>C/Cirillo</u>	<u>C/Kinsella</u>
HEALTH & ENVIRONMENT	<u>C/Surak</u>	<u>C/Bauer</u>
EMERGENCY MANAGEMENT	<u>C/Surak</u>	<u>C/Millar</u>
AIRPORT	<u>C/Surak</u>	<u>C/Martinez</u>
RENT LEVELING & MOBIL HOME PARK	<u>C/Martinez</u>	<u>C/Bauer</u>
PERSONNEL	<u>C/Kinsella</u>	<u>C/Cirillo</u>
COMMERCE & INDUSTRY RELATIONS	<u>C/Martinez</u>	<u>C/Millar</u>
GRANTS	<u>C/Surak</u>	<u>C/Martinez</u>

LIASONS:

BOARD OF EDUCATION	<u>C/Millar &amp; C/Kinsella</u>
SCHOLARSHIP	<u>C/Millar &amp; C/Cirillo</u>
SENIOR CITIZENS	<u>C/Cirillo &amp; C/Millar</u>

MEMBER:

PLANNING BOARD	<u>C/Surak</u>
MUNICIPAL ALLIANCE	<u>C/Kinsella</u>
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM	<u>C/Bauer</u>

Motion by C/Kinsella and second by C/Cirillo to confirm the Committee appointment.  
ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.  
All ayes. So ordered.

## PUBLIC HEARING:

No one wishing to be heard.

Motion by C/Bauer and second by C/Kinsella to close public hearing.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Motion by C/Surak and second by C/Bauer to go into closed session to discuss personnel at 12:25 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Motion by C/Surak and second by C/Cirillo to close closed session at 12:35 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Attorney Migliorino- mentioned that there was discussion in closed session regarding personnel, which were Tax Collector position and timing & procedure with prospective Police Officers. Mayor Vaccaro- congratulated C/Bauer and C/Kinsella, and thanked them for their time and service to the Borough. Thanked all the Borough's employees for their patience and understanding for moving three times in last couple of years. Spoke about the upcoming year and projects, the Municipal Building and DPW Building. Spoke about putting together the budget and he mentioned about the shared service contract with Teterboro which is up at the end of the year. Thanked the governing body and Borough Attorney for their time in the previous year. He thanked Paul Lerch, the auditor and Elliot Sachs from the Boswell Engineering coming to the meeting. He mentioned about adopting the budget quickly this year and to accomplish the engineering projects including the generators for the pump station and the Road Programs.

C/Bauer- Wished everyone a Happy New Year. Thanked everyone for continued support.

C/Cirillo- stated it was a great year and looking forward to the upcoming year.

C/Kinsella- Thanked everyone for their support and looking forward to another 3 years.

C/Martinez- looking forward to another great year and to having C/Millar back.

C/Surak- wanted to congratulate C/Bauer and C/Kinsella, and wished C/Millar a speedy recovery.

Thanked Mayor for his support of the Council. He wished everyone a Happy New Year.

Attorney Migliorino- stated that it is an honor to represent the town, and is thankful for the opportunity.

Administrator Ciannamea- wished everyone a happy and healthy New Year and looking forward to welcoming C/Millar back.

Mayor Vaccaro-wished everybody happy new year and he mentioned that C/Millar will be coming home soon.

Motion by C/Bauer and second by C/Cirillo to adjourn meeting at 12:42 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

ATTEST:

Supriya Sanyal

Borough Clerk