

REORGANIZATION MEETING

JANUARY 6, 2019

OATH OF OFFICE ADMINISTERED BY Attorney Migliorino
MAYOR DENNIS VACCARO BIBLE HELD BY Destiny and Dillon Vaccaro

COUNCILMAN JOHN R. WENDE ADMINISTERED BY Mayor Vaccaro
BIBLE HELD BY Rita Wende

REORGANIZATION MEETING called to order, Mayor Dennis Vaccaro the chair, at Kathryn E. Flynn Civic Center on Sunday, January 6th, 2019 at 12:09 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez-present, Surak- not present, Wende- present
Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Motion by C/Bauer and second by C/Kinsella to waive the regular order of business.
ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

Motion by C/Wende and second by C/Martinez to elect C/Bauer as Council President.
ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

PRESENTATION:

Mayor Vaccaro- mentioned about plaque for Mrs. Millar for serving on the Council. Spoke about Mrs. Millar being instrumental with working with him when he was on the Council. He mentioned that Mrs. Millar is a big part of the community. He spoke about her time on the Board of Education and her husband was also on the Council. He mentioned that he will bring the plaque to her home thanking her for her services.

Mayor Vaccaro -congratulated the Police Department on their work. He presented the certificates of commendation to Officers John Bussanich and Frank Tamargo, who saved a two-weeks-old baby who had stopped breathing. Mayor Vaccaro expressed his gratitude to the Fire Department, First Aid and DPW. Thanked the office staffs working out of temporary location. He mentioned soon the Borough Hall will be finished and he thanked Superintendent MaryEllen Lyons for the work that she does to help the Borough. Spoke about the Council and Borough Attorney and thanked them for their services.

Attorney Migliorino -thanked the Mayor and Superintendent Lyons. He spoke about Mayor's work on bringing money from Teterboro for the Police Department, the new Municipal building and the new DPW building.

Mayor Vaccaro spoke about projects that will be starting this year for the park for equipment and Pavilion, streetscape on Moonachie Road in spring time and work with Rebuild by Design to help flooding in town. He spoke about coming year accomplishment for the new Municipal building and DPW building.

Mayor Vaccaro asked for a 5-minute recess.

RESOLUTIONS:

Motion by C/Bauer and second by C/Cirillo to approve following Resolutions:

RESOLUTION #19-1

BE IT RESOLVED by the Mayor and Council that Frank Migliorino be and is hereby appointed as Borough Attorney for the year 2019.

RESOLUTION #19-2

BE IT RESOLVED by the Mayor and Council that Kevin Boswell be and is hereby appointed as Borough Engineer for the year 2019.

RESOLUTION #19-3

BE IT RESOLVED by the Mayor and Council that Paul Lerch of Lerch, Vinci and Higgins, be and is hereby appointed as Borough Auditor for the year 2019.

RESOLUTION #19-4

BE IT RESOLVED, that Helene Herbert be and is hereby appointed as Special Attorney for the purpose of negotiating all tax appeals against the Borough, for the year 2019.

RESOLUTION #19-5

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the By-laws of the Mayor and Council be adopted for the year 2019.

RESOLUTION #19-6

WHEREAS, Section 13 of the Open Public Meeting Act, Chapter 231, P. L. 1975 requires that a public body post and maintain posted throughout the year, a schedule of the Regular Meetings of the public body to be held during the year.

WHEREAS, the Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the following meetings will constitute the Executive Session and the Regular Meetings of the Mayor and Council of the Borough of Moonachie for the year 2019:

1. Executive Session will be held on Thursday, January 10th, 2019 at the Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie, at 7:00 P.M.
2. Executive Sessions will be at the Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie, at 7:00 P.M., Prevailing Time on the following dates:

February 14	July 11
March 14	August 8
April 11	September 12
May 9	October 10
June 13	November 14
*December (No Meeting)	
3. Executive Sessions prior to the Regular Meeting will be held at the Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie beginning at 6:30 P.M., Prevailing Time and immediately following the Regular Meeting will be held at Kathryn E. Flynn Civic Center, 125 Moonachie Road, Moonachie, on the following dates at 7:00 P.M.

January 24	July 25
February 28	August 22
March 28	September 26
April 25	October 24
May 23	November 26(Tuesday)
June 27	December 18 (Wednesday)

RESOLUTION#19-7

BE IT RESOLVED that the law firm of DeCotiis, FitzPatrick , Cole & Giblin, LLP, be and is hereby appointed for Specialized legal services in connection with the authorization and the issuance of bonds, notes and bond anticipation notes in the Borough of Moonachie, for the year 2019.

RESOLUTION #19-8

RESOLUTION EMPLOYING GRANT CONSULTANT
WITHOUT COMPETITIVE BIDDING

WHEREAS, there exists a need for the services of Grant Consultant/Grant Writer in accordance with appropriate New Jersey law; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service may exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the consultant fee shall be in the amount of \$1,500 for each month for research and \$90.00 per hour will be for collection data and writing of each grant as set forth in the agreement. The funds are subject to an appropriation by the Mayor and Council of the Borough of Moonachie and will be provided by the local finance officer when appropriated; and

WHEREAS, Millennium Strategies, LLC completed and submitted a Business Entity Disclosure Certification which certifies that Millennium Strategies, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year, and that the contract will prohibit Millennium Strategies, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contract with Millennium Strategies, LLC.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

APPOINTMENTS:

The Mayor made the following appointments:

Borough Administrator:

Anthony Ciannamea term to expire 12/31/2019

Affirmative Action Officer:

Anthony Ciannamea term to expire 12/31/2019

Assessment Search Officer:

Supriya Sanyal term to expire 12/31/2019

Tax Search Officer:

Frank Santora term to expire 12/31/2019

Purchasing Agent:

Anthony Ciannamea term to expire 12/31/2019

Deputy Emergency Management Coordinator

MaryEllen Lyons term to expire 12/31/2021

Prosecutor:

Linda H. Schwager term to expire 12/31/2019

Public Defender:

Mark Musella term to expire 12/31/2019

Borough Physician:

Occupational Health Center term to expire 12/31/2019

Compcare Representative:

Terri Campbell term to expire 12/31/2019

Property Maintenance Official:

William G. Hunt, Jr. term to expire 12/31/2019

Ombudsman:

Joseph Licata term to expire 12/31/2019

Recycling Coordinator:

(Two years Appointment)

Mary Ellen Lyons **term to expire 12/31/2020**

Construction Official/Building Sub-code official/Zoning Officer (4 Yr.):

Michael Sartori term to expire 12/31/2022

Planning Board**Class II**

MaryEllen Lyons term to expire 12/31/2019
(no confirmation)

Board of Health:

Rita Wende (3 yrs. term) 12/31/2021

Lyndsey T. Martinez (3 yrs. term) 12/31/2021

Historical Committee:

Anthony Ciannamea term to expire 12/31/2019

Frederick J. Dressel term to expire 12/31/2019

Safety Committee:

Anthony Ciannamea, Administrator - Delegate term to expire 12/31/2019

Richard Behrens, Police Chief

Frank Smith, Captain of First Aid & Rescue Squad

Justin Derevyanik, Chief Fire Department
Mary Ellen Lyons, Superintendent (DPW)
Frank Covelli, PIA

Municipal Alliance Coordinator: Philip Facendola, term to expire 12/31/2019

Motion by C/Bauer and second by C/Kinsella to confirm appointments.
ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

Motion by C/Kinsella and second by C/Bauer to approve the following Resolutions:

RESOLUTION #19-9

WHEREAS, that the Mayor appointed Councilman Bruce Surak, Councilman Manuel Martinez and Frederick J. Dressel as representatives of Borough of Moonachie for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) at the Reorganization Meeting on January 6, 2019, term to expire 12/31/19, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of Representatives for Teterboro Aircraft Noise Abatement Advisory Committee (TANAAC) be and is hereby confirmed.

RESOLUTION #19-10

WHEREAS, that the Mayor appointed Frederick J. Dressel as 1st alternate representative and Councilman Antonio Cirillo as 2nd alternate representative for the Hackensack Meadowlands Municipal Committee at the Reorganization Meeting on January 6, 2019, term to expire 12/31/19, and

BE IT FURTHER RESOLVED, by the Governing Body that the appointments of representatives for the Hackensack Meadowlands Municipal Committee be and is hereby confirmed.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

CONSENT RESOLUTIONS:

All matters listed bellows are considered to be routine in nature and will be enacted by one motion and second.

Motion by C/Bauer and second by C/Wende to approve consent Resolutions.

RESOLUTION #19-11

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following are considered the official newspapers of the Borough.

- The Record
- Passaic Herald News
- The Star Ledger

RESOLUTION #19-12

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following depositories or any N. J. Depositories doing business in Bergen County are designated as the official Borough Depositories:

- Valley National Bank – Moonachie
- Wells Fargo Bank –Little Ferry
- N. J. Cash Management

RESOLUTION #19-13

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the following officers be and are hereby authorized to sign checks for the Borough of Moonachie, for the Borough of Moonachie accounts:

Mayor- Dennis Vaccaro
 Borough Clerk- Supriya Sanyal
 Administrator/CFO – Anthony Ciannamea

RESOLUTION #19-14

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the proper officers are hereby authorized and directed to issue a Petty Cash check in the amount of \$100.00 to Borough Clerk, Supriya Sanyal.

RESOLUTION #19-15

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, that the penalty upon delinquent taxes and sewer utility charges be fixed at the rate of Eight (8) per centum per annum on the first \$1,500.00 of the delinquency and Eighteen (18) per centum per annum on any account in excess of \$1,500.00 and that no penalty be imposed if payment upon taxes or sewer utility charges be made before the expiration of Ten (10) days after each quarterly payment of taxes or sewer utility charges become due and payable and the collector is hereby authorized and empowered to waive any penalty for interest provided said taxes and sewer utility charges are paid before the expiration of Ten (10) days after each quarterly payment of taxes and sewer utility charges become due.

BE IT FURTHER RESOLVED, that this shall not apply where there is a specific rate or prohibition of grace period; and

BE IT FURTHER RESOLVED, that this resolution shall be effective and apply after February 1, 2019 quarter taxes are due, and that no penalty rate herein for assessments shall apply where there is a specific ordinance fixing a penalty rate for specific assessment.

RESOLUTION#19-16

WHEREAS, N.J.S.A. 54:4-91.1 requires that on or before May 1st of each year, the Tax Collector file the Mayor and Council a list of delinquent taxes which he believes are not collectible for reason enumerated in the statute; and

WHEREAS, the Mayor and Council on being satisfied that any of the taxes are not collectible, shall by resolution release the Tax Collector from the collection thereof and order the same canceled; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that action pursuant to N.J.S.A. 54:4-91.2 is not required for the above reason.

RESOLUTION #19-17

WHEREAS, recently enacted Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 14, 1991 respectively amending NJSA 54:4-67 and

WHEREAS, the Mayor and Council of the Borough of Moonachie are desirous of enacting the following changes with respect to the aforementioned bills:

- interest charges on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.
- An additional penalty of 6% will be added on the amount of a property tax and sewer delinquency in excess of \$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Moonachie, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be given to the Tax Collector.

RESOLUTION #19-18

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$10.00 per copy, for certified copy of marriage, civil union, domestic partnership, death and birth certificates for the calendar year 2019.

RESOLUTION #19-19

WHEREAS, the Mayor and Council of the Borough of Moonachie deems it advisable and in the public interest to keep surplus monies invested in interest bearing accounts and securities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie, New Jersey, that the Chief Financial Officer and/or the Chairperson of the Finance Committee and/or other Borough official designated by the Chairperson of the Finance Committee are hereby authorized to invest Borough funds from time to time, when available, for such investments and not required for normal use by the Municipality; and

BE IT FURTHER RESOLVED that a report of such investments be submitted to the Mayor and Council of the Borough of Moonachie for ratification at the next succeeding Council meeting following the date of investment of funds.

RESOLUTION #19-20

WHEREAS, the Borough of Moonachie is a member of the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System; and

WHEREAS, the by-laws of said Funds require that a Commissioner to each fund be appointed by the Mayor and Council; and

WHEREAS, the Borough has recommended the appointment of Administrator Anthony Ciannamea as Commissioner to said Funds;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Moonachie, that Administrator Anthony Ciannamea is hereby appointed Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Employee Benefits Fund and the Bergen County Municipal Energy Joint Purchasing System.

RESOLUTION #19-21

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Anthony Ciannamea be and is hereby appointed as the Purchasing Agent, effective January 1, 2019.

RESOLUTION #19-22

BE IT RESOLVED that the Borough Administrator is hereby authorized to issue a check to the Moonachie Fire Department, as an annual Contribution, in the amount of \$16,000.00.

RESOLUTION #19-23

BE IT RESOLVED, by the Mayor and Council that the following list of 2019 Official Holiday Schedule be and is hereby approved:

2019 New Year's Day	Tuesday	January 1, 2019
Martin Luther King Jr Day	Monday	January 21, 2019

President’s Day	Monday	February 18, 2019
Good Friday	Friday	April 19, 2019
Memorial Day	Monday	May 27, 2019
Independence Day	Thursday	July 4, 2019
Day After Independence Day (in lieu of Lincoln’s Birthday)	Friday	July 5, 2019
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
General Election Day	Tuesday	November 5, 2019
Thanksgiving Day	Thursday	November 28, 2019
Day After Thanksgiving	Friday	November 29, 2019
Christmas Eve (in lieu of Veterans Day)	Tuesday	December 24, 2019
Christmas Day	Wednesday	December 25, 2019

RESOLUTION#19-24

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars and the cancellation of tax delinquencies of less than Ten (\$10.00) Dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Tax Collector is hereby authorized to process, without any further action on the part of Mayor and Council, any property tax refund of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to process, without further action on the part of Mayor and Council, the cancellation of any property tax delinquency of less than (\$10.00) Dollars; and

BE IT FURTHER RESOLVED, that a Certified Copy of this Resolution be provided by the Borough Clerk to the Tax Collector and the Chief Financial Officer.

RESOLUTION #19-25

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the fee be set at \$20.00 per each returned bank check for the year 2019.

RESOLUTION #19-26

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that the Group Hospitalization Premiums for Retired Police Lieutenant, Russell Beideman and his family be paid by the Borough for the calendar year 2019.

RESOLUTION #19-27

Resolution Re: Establishing Temporary Budget Appropriations for 2019

WHEREAS, N.J.S. 40:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2019 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first thirty (30) days of January, 2019, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2018 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2018 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, that the following temporary appropriations be made and certified copy of this resolution be transmitted to the Treasurer for her records.

General Government	
General Administration	
Salaries and Wages	\$48,400
Other Expenses	24,400
Grant Consultant	5,500
Sandy Consultant	30,400
Municipal Clerk	
Salaries and Wages	15,900
Other Expenses	3,000
Mayor and Council	
Salaries and Wages	10,500
Other Expenses	1,400
Financial Administration	
Salaries and Wages	12,200
Other Expenses	29,700
Audit Services	7,900
Assessment of Taxes	
Salaries and Wages	4,500
Other Expenses	12,500
Revenue Administration	
Salaries and Wages	11,700
Other Expenses	5,200
Legal Services and Costs	
Salaries and Wages	11,000
Other Expenses	14,600
Engineering Services and Costs	
Other Expenses	3,700
Municipal land Use Law(NJS40:55D-1)	
Planning Board	
Salaries and Wages	800
Other expenses	2,200
Zoning Board of Adjustment	
Salaries and Wages	600
Other Expenses	600
Insurance	
Unemployment	2,600
Surety Bond Premium	300
Group Insurance for Employees	283,000
Health Benefit Waiver	9,300
General Liability and Worker Compensation	92,500
Current Fund(Continued)	
Public Safety Functions	
Fire	
Other Expenses	21,700
Fire Hydrant	17,600
Uniform Fire Safety Act	
Salaries and Wages	4,700
Other Expenses	2,700
Life Hazard Use Fee Payments	
Salaries and Wages	10,500
Other Expenses	1000
Police	
Salaries and Wages-Uniformed	541,000
Salaries and Wages-Crossing Guards	17,200
Other Expenses	31,000
Police Dispatch/911	
Salaries and Wages	64,200
Other Expenses	2,500
First Aid	
Contribution	4,500
Other Expenses	2,400
Emergency Management Services	
Salaries and Wages	1,500
Other Expenses	1000
Municipal Court	
Salaries and Wages	9,000
Other Expenses	1,700
Prosecutor	
Contractual	1,900
Public Works Function	
Road Repairs and Maintenance	
Salaries and Wages	68,700

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Other Expenses	8,400
Solid Waste Collection	
Salaries and Wages	11,700
Other Expenses	14,500
Other Expenses – Contractual	28,400
Public Buildings and Grounds	
Other Expenses	36,700
Vehicle Maintenance	
Other Expenses	36,800
Health and Human Services	
Public Health Service	
Salaries and Wages	1,300
Other Expenses	9,800
Occupational Safety and Health Act	
Hepatitis “B” Inoculations	800
Fire Equipment	2,200
First Aid Equipment	1,200
South Bergen Mental Health	
Other Expenses- Contractual	300
Park and Recreation Functions	
Recreations Services and Programs	
Salaries and Wages	11,700
Other Expenses	5,600
Community Affairs	
Salaries and Wages	1,900
Other expenses	4,300
Other Common Operating Functions	
Celebration of Public Events	
Other Expenses	5,300
Code Enforcement and Administration	
Construction Code Official	
Salaries and Wages	13,300
Other Expenses	1,200
Building Inspector	
Salaries and Wages	3,300
Plumbing Inspector	
Salaries and Wages	1,700
Electrical Inspector	
Salaries and Wages	2,400
Fire Protection Inspector	
Salaries and Wages	1,800
Property Maintenance Official	
Salaries and Wages	2,000
Rent Monitoring	
Other Expenses	2,000
Utility Expenses and Bulk Purchases	
Street Lighting	19,000
Gasoline	22,600
Telephone	10,000
Natural Gas	8,700
Water	2,000
Electric	16,600
Landfill/Solid Waste Disposal Costs	
Sanitary Landfill-Tipping Fees	22,100
Contingent	300
Deferred Charges and Statutory Expenditures	
Contribution to Social Security System(OASI)	72,700
Police and Fireman’s Retirement Systems of NJ	608,932
Public Employees Retirement System	132,388
LOSAP	
Fire	46,042
First Aid	45,000
Recycling Tax	3,100
“911” Telecommunications Agreement	500
Shooting Range Agreement- Wood-Ridge	7,100
Township of South Hackensack- DPW	15,800
Borough of Teterboro- Emergency Management	500
Borough of Teterboro-Police	<u>210,000</u>
Sub-Total	<u>2,901,162</u>
Capital Improvement Fund	\$40,000

Debt Service		
Bond Principal		145,000
Bond Interest		<u>144,163</u>
	Sub-Total	<u>329,163</u>
	Total Current Fund General Appropriations	<u>\$3,230,325</u>
Sewer Utility		
Operating		
Salary and Wages		\$127,600
Other Expenses		141,800
Bergen County Utilities Authority-Annual Charge		182,500
Debt Service		
Bond Principal		45,000
Bond Interest		3,925
Statutory Expenditures		
Social Security		8,400
	Total Sewer Utility Appropriations	<u>\$509,225</u>

RESOLUTION #19-28

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$32.50 per inspection for all temporary Sub-code officials be and hereby is established.

RESOLUTION #19-29

WHEREAS, the Borough of Moonachie is a current member of the South Bergen Municipal Joint Insurance Fund, which provides Property, Casualty and other related insurance coverage; and

WHEREAS, the bylaws of South Bergen Municipal Joint Insurance Fund requires that each member municipality shall appoint an insurance producer as a Risk Management Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Risk Management Consultant’s Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Risk Management Consultant’s agreement is one (1) year; and

WHEREAS, the Risk Management Consultant fee is an amount equal to six (6%) percent of the municipal’s annual assessment as promulgated by the South Bergen Municipal Joint Insurance Fund and NJ Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the insurance services rendered by Risk Management Consultant is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. James V. Gardella, Professional Insurance Associates, Inc. is hereby appointed as a Risk Management Consultant for the period of 1/1/2019 to 12/31/2019 in accordance with the South Bergen Municipal Joint Insurance Fund’s bylaws.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contracts with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #19-30

WHEREAS, the Borough of Moonachie is a current member of the Bergen Municipal Employee Benefits Fund, which provides Health Benefits for municipal employees and other related insurance coverage; and

WHEREAS, the bylaws of Bergen Municipal Employee Benefits Fund requires that each member municipality shall appoint an insurance Consultant/Benefits Coordinator who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Consultant/Benefits Coordinator Agreement with the Borough; and

WHEREAS, the provisions of said contracts shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of Consultant/Benefits Coordinator agreement is one (1) year; and

WHEREAS, the Consultant/Benefits Coordinator fee is established by the Executive Committee of the Bergen Municipal Employees Benefits Fund(BMED) and promulgated by the BMED; and

WHEREAS, the service rendered by Consultant/Benefits Coordinator is categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, P.I.A Security Programs Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A Security Programs Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Moonachie in the previous one year and that the contract will prohibit P.I.A Security Programs Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie as follows:

1. James V. Gardella, P.I.A Security Programs Inc. is hereby appointed as an insurance Consultant/Benefits Coordinator for the period of 1/1/2019 to 12/31/2019 in accordance with the Bergen Municipal Employee Benefits Fund's bylaws.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached Contract with P.I.A Security Programs Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

RESOLUTION #19-31

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Wood-Ridge Memorial Library for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Wood-Ridge Library; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Wood-Ridge Memorial Library for membership of residents of the Borough of Moonachie, upon evidence presented by the Wood-Ridge Memorial Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative and Executive, Other Expense.

RESOLUTION #19-32

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Johnson Library, Hackensack for membership of resident of the Borough of Moonachie after the Borough of Moonachie collects 50% of the cost for each membership of Johnson Library, Hackensack; and

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Johnson Library, Hackensack, for membership of residents of the Borough of Moonachie upon evidence presented by the Johnson Library, Hackensack; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #19-33

BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to issue a letter for the Little Ferry Public Library for membership of resident of the Borough of Moonachie after the

Borough of Moonachie collects 50% of the cost for each membership of Little Ferry Public Library from the resident;

BE IT RESOLVED that the Borough Clerk be and is hereby authorized to reimburse Little Ferry Public Library, Little Ferry, for membership of residents of the Borough of Moonachie upon evidence presented by the Little Ferry Public Library; and

BE IT FURTHER RESOLVED that same be charged to Budget Item, Administrative & Executive, Other Expenses.

RESOLUTION #19-34

WHEREAS, Borough residents had problems in obtaining required reading books from Wood-Ridge Memorial Library, Little Ferry Public Library or Hackensack Johnson Public Library and the Borough does not have the privilege of obtaining books from other libraries;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that resident be reimbursed for the required reading books purchased by them upon submission of a list of the reading required by the Elementary School or High School, original purchase receipts and the book purchased and presentation of a valid Library card; and

BE IT FURTHER RESOLVED, that the Borough will donate the books to the Robert L. Craig School library.

RESOLUTION #19-35

BE IT RESOLVED, by the Mayor and Council of the Borough that the Borough Clerk is hereby authorized to issue a letter for an additional membership to a Library (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) after the Borough of Moonachie collects 100% of the cost for each membership after the first membership; and

BE IT RESOLVED, that the Borough Clerk be and is authorized to reimburse Libraries (Wood-Ridge Memorial Library/Little Ferry Public Library/Johnson Public Library) for membership of residents of the Borough of Moonachie, upon evidence presented by the Library.

RESOLUTION #19-36

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$240.00 per Court Appearance for alternate prosecutors be and hereby is established.

RESOLUTION #19-37

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary worker for Snow Removal be and is hereby established.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary worker for Snow Plowing be and is hereby established.

RESOLUTION #19-38

BE IT RESOLVED by the Mayor and Council, of the Borough of Moonachie that the fee in the amount of \$20.00 per hour for all temporary DPW workers for emergency call outs be and is hereby established.

RESOLUTION #19-39

BE IT RESOLVED by the Mayor and Council, Borough of Moonachie that the fee in the amount of \$15.00 per hour for all temporary bus driver be and hereby is established.

RESOLUTION #19-40

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of emergency, riot or disorder in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Moonachie to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Police Department of the Borough of Moonachie, Bergen County, New Jersey under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

RESOLUTION #19-41

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign a Software Maintenance agreement with Munidex, Inc. 174 Route 17 North, Suite 202, Rochelle Park, NJ 07662, for the period of January 1, 2019 thru December 31, 2019 for the annual fee of \$491.20 for Vital Statistics.

RESOLUTION #19-42

WHEREAS, Police Chief determined that Nick's Towing Service, Inc. and A&D Towing and Recovery LLC will be 2019 approved tower for the Moonachie Police Department for the year 2019; and

BE IT RESOLVED, by the Mayor and Council that the Police Chief's determination on said approved towers be and is hereby confirmed.

RESOLUTION #19-43

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Policy 2019-01 is hereby approved and shall take effect immediately

Policy 2019-01

The Borough Tax Assessor shall notify the Chief Financial Officer and the Governing Body of all tax appeals by June 1st of each year. The Assessor's report shall contain at a minimum a break down by property class the number of pending appeals, the current assessed value and the reduction in assessed value if all appeals were successful. If there are appeals for which complete information is unavailable as of June 1st, those appeals should be reported as information becomes available.

RESOLUTION #19-44

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that that the Policies and Procedures for Department of Public Works as more particularly set forth on Schedule "A" annexed hereto be and is hereby adopted effective January 1st, 2019.

RESOLUTION #19-45

WHEREAS, Borough of Moonachie entered a Shared Services Agreement with the County of Bergen for Public Health Infrastructure /Health Officer, Registered Environmental Health Specialist and Animal Control program from January 1, 2016 through December 31, 2020; and

WHEREAS, additional services are needed to address recent legislation NJSA4:22-10 to 4:22-60, mandating every municipality to immediately appoint at least one Municipal Humane Law Enforcement Officer (MHLEO) who shall be responsible for animal welfare with the jurisdiction of the municipality; and

WHEREAS, the Bergen County Department of Health Services will provide additional Animal Control Services; and

WHEREAS, there is a need to amend Shared Services Agreement with the County of Bergen to include additional Animal Control Services; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Mayor is hereby authorized to sign amended Shared Services agreement with the County of Bergen for additional Animal Control Services for the year 2019 at annual fee of \$1,400 and other fees as stated in the said agreement for other services needed.

RESOLUTION #19-46

BE IT RESOLVED, by the Mayor and Council that the Mayor is hereby authorized to sign a Software Maintenance agreement with Munidex, Inc. 174 Route 17 North, Suite 202, Rochelle Park, NJ 07662, for the period of January 1, 2019 thru December 31, 2019 for the annual fee of \$361.60 for Pet Licensing.

RESOLUTION#19-47

WHEREAS, the Borough of Moonachie ("Borough") is required pursuant to State law P.L. 2017, Chapter 331 to appoint a Municipal Humane Law Enforcement Officer (MHLEO) within the Moonachie Police Department; and

WHEREAS, the MHLEO shall serve as liaison between the municipality and the Bergen County Prosecutor's Office and shall have the power and authority within the municipality to enforce the animal cruelty laws of the State and animal cruelty ordinances of the municipality; and

WHEREAS, the Borough has received from Richard Behrens, Chief of the Police of the Moonachie Police Department, a recommendation to appointment Police Officer Victor A, Migliorino as MHLEO; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Victor Migliorino to serve as MHLEO for the Moonachie Police Department and the Borough of Moonachie in accordance with the requirements and procedures mandated in P.L. 2017, c.331 (C.4:22-14.4) et seq.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie, Bergen County, New Jersey, as follows:

1. That Police Officer Victor A. Migliorino of the Moonachie Police Department is hereby appointed to serve as the Municipal Humane Law Enforcement Officer for the Borough of Moonachie.
2. That Police Officer Victor A. Migliorino shall perform all such duties and carry out all of the responsibilities as set forth in accordance with the requirements and procedures mandated under P.L. 2017, c331 (C4:22-14.4), et seq.
3. That no further action of the Borough shall be required.

RESOLUTION #19-48

BE IT RESOLVED, by the Mayor and Council of the Borough of Moonachie that Borough's participation be and is hereby affirmed in the followings:

- a) National Joint Powers Alliance
- b) Educational Services Commission of New Jersey Cooperative Pricing System
- c) County of Union Cooperative Pricing System

RESOLUTION #19-49

A Proclamation Commemorating Moonachie School Choice Week

WHEREAS, all children in Moonachie should have access to the highest-quality education possible; and,

WHEREAS, Moonachie recognizes the important role that an effective education plays in preparing all students in Borough of Moonachie to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of Moonachie; and,

WHEREAS, Moonachie is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, do hereby recognize January 20-26, 2019 as **MOONACHIE SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

RESOLUTION #19-50

CASH MANAGEMENT PLAN

This plan is established to comply with the requirements of N.J.S.A. 40A: 5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement and investment of Borough of Moonachie funds.

The following requirements shall be adhered to:

- A. The Mayor and Council shall, at the first reorganization meeting, designate the legal depositories for all municipal funds. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary. Such resolution(s) shall be deemed a part of the Cash Management Plan.

- B. The Mayor and Council shall, at the first reorganization meeting of the newly elected Governing Body designate by resolution the required signatories to all municipal bank accounts. The resolution may be amended or supplemented from time to time as the Mayor and Council deems necessary.
- C. All municipal funds received by an official or employee shall be deposited within 48 hours to an account in the name of the Borough of Moonachie.
- D. The Borough’s Chief Financial Officer shall be charged with administering the Cash Management Plan.
- E. The following funds shall not be required to be maintained in interest bearing accounts:
 - 1. Change Funds
 - 2. Petty Cash Funds
 - 3. Community Development Account
- F. It shall be the responsibility of the Chief Financial Officer, to analyze the Borough’s cash flow and identify funds that are not needed for the Borough’s immediate needs.

Such funds identified shall be invested after obtaining documented quotations and reviewing all investment options, and with the approval of the Chief Financial Officer, in the authorized investment(s) offering the highest effective rate of return, that meets the cash flow needs of the Borough unless otherwise restricted by the Mayor and Council. The following are the authorized investments approved by the Mayor and Council and are permitted for Local Government units by N.J.S.A. 40A: 5-15 1(a).

- 1. Interest-bearing bank accounts and certificates of deposits in authorized banks for deposit of local funds (GUDPA approved) as listed in resolution(s) authorizing depositories.
 - 2. Government money market mutual funds as comply with N.J.S.A. 40A: 5-15 1(e).
 - 3. Any federal agency or instrumentality obligation authorized by the United States Congress that matures with 397 days from the date of purchase, and has a fixed rate of return not dependent on any index or external factors.
 - 4. Bonds or obligations of the Borough of Moonachie or the Moonachie School District.
 - 5. Any other obligations with maturities not exceeding 397 days as permitted by the New Jersey Division of Investments.
 - 6. Local Government Investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set the Division of Local Government Services.
 - 7. New Jersey Cash Management Plan.
 - 8. Repurchase agreements (repo’s) of fully collateralized securities, which comply with N.J.S.A. 40A:5-15.1(a).
- G. The Chief Financial Officer shall report monthly all investment transactions as required by N.J.S.A.40A: 5-15.2 to the Mayor and Council.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
All ayes. So ordered.

BILLS:

BILL LIST OF REORGANIZATION MEETING		
CHECK	CURRENT ACCOUNT	AMOUNT
		\$
60690	BOROUGH OF MOONACHIE PAYROLL ACCT.	149,940.30
		\$
60691	BOROUGH OF MOONACHIE PAYROLL ACCT.	10,949.14
		\$
TOTAL		160,889.44

CHECK	SEWER OPERATING ACCOUNT	AMOUNT
		\$
6580	BOROUGH OF MOONACHIE PAYROLL ACCT.	17,145.69
		\$
6581	BOROUGH OF MOONACHIE PAYROLL ACCT.	1,252.04
TOTAL		\$ 18,397.73

Motion by C/Kinsella and second by C/Bauer to approve the payment of bills.
 ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
 All ayes. So ordered.

COMMITTEE APPOINTMENTS BY CONSENT
 Motion by C/Bauer and second by C/Cirillo.

2019 COUNCIL COMMITTEES

<u>COMMITTEE</u>	<u>CHAIR</u>	<u>MEMBER</u>
POLICE	<u>C/Kinsella</u>	<u>C/Cirillo</u> <u>C/Surak</u>
FIRE & FIRST AID	<u>C/Martinez</u>	<u>C/Kinsella</u>
LAW & ORDINANCE	<u>C/Bauer</u>	<u>C/Wende</u>
DPW/ BUILDINGS & GROUNDS	<u>C/Bauer</u>	<u>C/Martinez</u>
UTILITIES & BCUA	<u>C/Wende</u>	<u>C/Martinez</u>
FINANCE & INSURANCE	<u>C/Cirillo</u>	<u>C/Bauer</u> <u>C/Surak</u>
RECREATION	<u>C/Kinsella</u>	<u>C/Wende</u>
COMMUNITY AFFAIRS, CIVIC CENTER & PUBLIC INFORMATION	<u>C/Cirillo</u>	<u>C/Kinsella</u>
HEALTH & ENVIRONMENT	<u>C/Surak</u>	<u>C/Bauer</u>
EMERGENCY MANAGEMENT	<u>C/Surak</u>	<u>C/Wende</u>
AIRPORT	<u>C/Surak</u>	<u>C/Martinez</u>
RENT LEVELING & MOBILE HOME PARK	<u>C/Martinez</u>	<u>C/Bauer</u>
PERSONNEL	<u>C/Bauer</u>	<u>C/Wende</u>
COMMERCE & INDUSTRY RELATIONS	<u>C/Martinez</u>	<u>C/Wende</u>
GRANTS	<u>C/Surak</u>	<u>C/Martinez</u>
<u>LIAISONS:</u>		
BOARD OF EDUCATION		<u>C/Cirillo & C/Kinsella</u>
SCHOLARSHIP		<u>C/Kinsella & C/Cirillo</u>
SENIOR CITIZENS	<u>C/Cirillo</u>	
<u>MEMBER:</u>		
PLANNING BOARD		<u>C/Surak</u>
MUNICIPAL ALLIANCE		<u>C/Kinsella</u>
MOONACHIE MUNICIPAL CRISIS RESPONSE TEAM		<u>C/Bauer</u>

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.
 All ayes. So ordered.

PUBLIC HEARING:

No one wished to be heard.

Motion by C/Bauer and second by C/Martinez to close public hearing.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.

All ayes. So ordered.

C/Bauer- wished everyone happy new year.

Mayor Vaccaro- thanked Joe Pomente from Boswell for coming to the meeting.

C/Cirillo- congratulated Mayor and Councilman Wende for the election.

C/Kinsella-wished everyone happy new year and congratulated the Mayor and Councilman Wende.

J. Wende – thanked everyone for the support.

Motion by C/Bauer and second by C/Cirillo to adjourn meeting at 12:35 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Wende.

All ayes. So ordered.

ATTEST:

Supriya Sanyal
Borough Clerk