

EXECUTIVE MEETING called to order, Mayor Dennis Vaccaro in the chair, at Kathryn E. Flynn Civic Center on Thursday March 9th, 2017 at 7:08 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer- not present, Cirillo, Kinsella, Martinez- present
Millar- not present, Surak- present
Administrator- T. Ciannamea - present
Attorney- F. Migliorino - present
Engineer- E. Sachs – present

Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

COMMUNICATIONS:

Public Service Electric and Gas Company- notice of filing to New Jersey Board of Public Utilities and notice of public hearing on the matter of the petition of Public Service Electric and Gas Company to modify its Manufactured Gas Plant (MGP) remediation component within its Electric Societal Benefits Charge(SBC) and its Gas SBC; during the Remediation Adjustment Charge (RAC) 24 Period, August 1, 2015 to July 31, 2016.

REPORTS:

Mr. Sachs- spoke about second set of comments from the Port Authority regarding the DPW Building. He mentioned that the Boswell completed the Road Project draft of the bid document and sent it to Carmela Scigliano at Bergen County Community Development for review. He suggested that authorization of bid can be done by the Council. He mentioned about PEOSHA's recommendation for the motor control center, including electrical service, internal lighting, electrical outlet and wiring within the Moonachie Avenue pump station and he will be sending a letter to Superintendent Lyons that their recommendations are in progress. Mentioned that they will meet with DPW and Walter Paul regarding the force main. He discussed with the Mayor and Council regarding the CDBG Grant for Moonachie Avenue gravity pipe (Section – 3). Spoke about Boswell's proposal for stormwater pollution prevention plan (SP3) annual compliance.

Mayor Vaccaro- spoke about the bypass for the Moonachie Road station.

Mr. Sachs- mentioned that the Borough has to let Boswell know whether the gravity pipe portion will be done through Community Development or Borough's funding.

Mayor Vaccaro- asked Mr. Sachs to give a cost estimate for the gravity pipe and the force main for Moonachie Ave. Pump Station.

FORMAL ACTION:

Motion by C/Surak and second by C/Martinez to approve following Resolutions:

RESOLUTION#17-95

WHEREAS good financial management requires that purchase requisitions be submitted for approval prior to the purchase being made; and

WHEREAS State Law in addition to the Borough of Moonachie policy requires that purchase requisitions must be submitted and approved prior to the purchase being made ; and

WHEREAS \$17,495.70 of repairs were made by Ferrara Fire Apparatus, Inc. prior to a purchase requisition being submitted and approved and without the prerequisite three quotes; and

WHEREAS despite these deficiencies the Governing Body of the Borough of Moonachie has determined that it is in the best interest of the Borough of Moonachie to pay this bill; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Chief Financial Officer is hereby directed to pay Ferrara Fire Apparatus, Inc. \$17,495.70 for Invoice #W79934.

RESOLUTION#17-96

WHEREAS good financial management requires that purchase requisitions be submitted for approval prior to the purchase being made; and

WHEREAS State Law in addition to the Borough of Moonachie policy requires that purchase requisitions must be submitted and approved prior to the purchase being made; and

WHEREAS \$6,981.65 of repairs were made by Rapid Pump and Meter Service Inc. prior to a purchase requisition being submitted and approved; and

WHEREAS the Governing Body of the Borough of Moonachie has determined that it is in the best interest of the Borough of Moonachie to pay this bill; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the Chief Financial Officer is hereby directed to pay Rapid Pump and Meter Service \$6,981.65 for Invoice #RSRI53378.

ROLL CALL: Cirillo, Kinsella, Martinez, Surak.
All ayes. So ordered.

NEW BUSINESS:

1. Approval of payment in the amount of \$8,700.00 to Millennium Strategies for professional service for the FEMA Grants Management and Administration.
 - Will be acted upon at Regular Meeting on March 23rd, 2017.
2. Approval of Payment No. 7 to Two Brothers Contracting, Inc. \$201,194.00 for the construction of new Municipal building.
 - Will be acted upon at Regular Meeting on March 23rd, 2017.
3. Approval of proposed settlement for 2014 and 2015 tax appeals of SW24 Capital, LLC in the amount of \$6,673.77.
 - Will be acted upon at Regular Meeting on March 23rd, 2017.

ORDINANCE:

DISCUSSION:

1. New DPW Building Construction.

Mayor Vaccaro-mentioned that Arcari received second review comments and answers are due to the Port Authority by March 17th.

2. Municipal Building rebuilding.

Mayor Vaccaro- mentioned that the concrete has been poured and they are covering beams and concrete with heat blankets, so they do not freeze.

3. Sampling Testing at Hain Celestial Group, Inc.

Mr. Sachs- mentioned that the sampling at Hain Celestial will be no later than March 24th. He explained that the samples could not be suspended in the manhole and Walter Paul agreed with that.

4. Bid for Lincoln Pl. pump station and Moonachie Road pump station Generator.

Mr. Sachs- spoke about stand by generator for Lincoln Place stormwater pump station. He presented to the Mayor and Council documents for location of generator for Lincoln place pump station and Noise Ordinance. He explained the location of the Lincoln Place pump station and the noise level when the generator will run. Spoke about the flat roof for the generator at Lincoln Place pump station. He presented the Mayor and Council

documents for the base flood elevation. He mentioned that the generator has to be 1' above the base flood elevation.

Mayor Vaccaro- mentioned that it is an essential building, so it has to be 2' over the base flood elevation.

Mr. Sachs- spoke about Alternate A location of the generator, on the right side of the pump station. He recommended that Attorney Migliorino has to do a title search for 3 Jubilee Place to see Borough's property at Lincoln Place. He explained from the draft plan Alternate B, which will be next to the building by the wet well. Spoke about how the generator could be placed on the roof with a new roof, and a hatch for taking out the pumps for service in the future. He explained that Alternate B is more suitable.

Mayor Vaccaro- explained about the location of the generator on the side of the building. He asked Mr. Sachs to see if it can be put on the roof.

Mr. Sachs- presented Mayor and Council the information on a Caterpillar generator.

Mayor Vaccaro- asked Mr. Sachs to look into a smaller generator and raising the generator above the wet well the same height of the roof, by extending the roof with a steel beam with a platform.

Mr. Sachs- presented to the Mayor and Council the information for the generator for the Moonachie Road station. He mentioned that the generator can be put on the roof of the station.

5. Traffic Light between Moonachie Road and Moonachie Avenue.

Mayor Vaccaro- mentioned that the Mayor's Committee recommended that the traffic light should be in the Master Plan of the NJSEA.

Mr. Sachs- spoke about Boswell's discussion with the County regarding replacing the traffic light. Spoke with the County Engineer, this traffic light should be regional because that area is within South Hackensack, Carlstadt and Moonachie.

Mayor Vaccaro- mentioned that the County and the NJSEA should work together for the traffic light.

6. DPW and Police Chief contracts. -discussion took place at closed session.

7. Personnel (DPW & Administration).-discussion took place at closed session.

8. Police Service to Teterboro.

Mayor Vaccaro- spoke about meeting with Teterboro regarding Police Services. He mentioned that Teterboro is reviewing the number of police calls.

9. Paving of Parking Lot of Civic Center.

Mayor Vaccaro- mentioned that Boswell is working on it.

10. Amendment to Zoning Ordinance to create Park/Open Space Zone to include all existing and proposed Park and Open Space.

Mayor Vaccaro – mentioned that it is a part of recommendation of the Master Plan Reexamination Report.

11. Approval of Corrective Action Plan for the 2015 Annual Audit.

Administrator Ciannamea- mentioned that he will work on it.

12. Teterboro's OEM Coordinator.

Mayor Vaccaro- mentioned that Teterboro requested for OEM. He confirmed with the Council that Teterboro will pay \$2,000 and Police Chief will be getting \$1,000.

13. Plumbing Sub-Code Official.

14. Fire Sub-Code Official and Electric Sub-Code Official.

Mayor Vaccaro- mentioned that Civil Service is asking for a test for Plumbing and Fire Sub-code officials and copies of licenses for these positions have to send to Civil Services.

15. Proposal from Boswell Engineering for the engineering Services to assist the Borough to submit the Stormwater Pollution Prevention Plan (SP3) Annual Compliance.

- Will be acted upon at Regular Meeting on March 23rd, 2017.

16. Request from NJ Poison Information & Education System (Rutgers University) to Proclaim the week of March 19 through March 25, 2017 as National Poison Prevention Week. -Will be acted upon at Regular Meeting on March 23rd, 2017.

17. Tax Appeal Settlement of Midway Industrial Terminal LLC for the year 2013, the 2014 and 2015.

The Mayor and Council reviewed Associated Appraisal Group and confirmed that the tax appeal will be settled.

18. Dog License Summons.

Administrator Ciannamea- reviewed with the Mayor and Council the email from the Court Administrator regarding Dog License Summons.

Mayor Vaccaro- asked Attorney Migliorino to look into for the authority of giving summons.

19. Security Exchange Commission (SEC) vs Borough of Moonachie (Municipalities Continuing Disclosure Cooperation Initiative).

Administrator Ciannamea- explained that we had a company submit all information regarding bonds to the SEC and they do not recommend any action against the Borough.

20. AAA Emergency Supply purchase.

Administrator Ciannamea- mentioned this was for refilling the Scott Packs and he was advised to pay.

21. Professional Contracts of Boswell Engineering and DeCotiis, FitzPatrick Cole and Giblin LLP.

C/Surak- mentioned both contracts have a 2% increase.

- Will be acted upon at Regular Meeting on March 23rd, 2017.

C/Surak- mentioned that the Planning Board had a presentation from Teterboro Airport and Noise Abatement regarding land use study. He spoke about the noise study for residential. He mentioned that 178 homes are within the noise level area, they qualify for funding and Teterboro's land use study meeting on March 31st. He spoke about problem for All Covered to get into the server, and regarding password with Edmunds for the server.

Administrator Ciannamea- confirmed with the Council that the two old computers and the one printer can be disposed.

C/Surak- mentioned that the lease of the Ricoh copier is up in 6 months and he received a quote for a new copier for \$245/month for 4 years. He spoke about no penalty for returning the old one, or giving it to the Fire Department. He mentioned that the cost for black copy is 1¢ and 6¢ is for color copy. Confirmed with the Mayor and Council about the new lease and the old copier will be given to the Fire Department.

Administrator Ciannamea- confirmed with the Council about Frank Covelli's presentation at the April Executive Meeting. He asked governing body to authorize him to award the proposal for grass pick up.

Mayor Vaccaro- mentioned that Mr. Facendola wants to raise the Summer Recreation registration fees for residents and out of town children.

The Mayor and Council discussed that the Committee will review with Mr. Facendola regarding Summer Recreation registration fees.

Administrator Ciannamea- confirmed with the Mayor and Council having Yonkers Band for Memorial Day.

PUBLIC HEARING:

No one wishing to be heard.

Motion by C/Surak and second by C/Cirillo to close Public hearing.

ROLL CALL: Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Motion by C/Surak and second by C/Cirillo to go into closed session to discuss personnel (DPW) and contracts (DPW and Police Chief) at 9:18 P.M.

ROLL CALL: Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Motion by C/Surak and second by C/Cirillo to close closed session at 10:10 P.M.

ROLL CALL: Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

Attorney Migliorino- mentioned that at the closed session there was discussion on back payment of Police officer, disciplinary action of DPW employee and employment hours of Tax Collector, who is sick.

Mayor Vaccaro- suggested promotion for the DPW individual with Sewer License.

Motion by C/Kinsella and second by C/Cirillo to adjourn the meeting at 10:15 P.M.

ROLL CALL: Cirillo, Kinsella, Martinez, Surak.

All ayes. So ordered.

ATTEST:

Supriya Sanyal
Borough Clerk