

EXECUTIVE MEETING called to order, Mayor Dennis Vaccaro in the chair, at Kathryn E. Flynn Civic Center on Thursday April 13th, 2017 at 7:10 P.M.

Mayor called for Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo- present, Kinsella- not present, Martinez-present
Millar- not present, Surak-present
Administrator- T. Ciannamea- present
Attorney- F. Migliorino- not present
Engineer- Mr. Sachs

Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

COMMUNICATIONS:

Township of Saddle Brook- supporting the programs and full funding of the Community Development Block Grant and requesting President Trump and the Congress to take into account all the worthwhile programs supported by Community Development Block Grant.

- Will be acted upon at Regular Meeting on April 27th, 2017.

Azzolina & Feury Engineering, Inc.- notification of submittal of an application for an authorization under flood hazard area general permit by certification 6 to DEP for Block 70, Lot 8.02 in the Borough of Little Ferry.

Bergen County Board of Taxation- notice of hearing on Preliminary Equalization Ratio for the Borough of Moonachie.

Township of Teaneck- expressing commitment to equal respectful and dignified treatment of all people, regardless of their immigration status.

Bergen County Division of Open Space-notice of public hearing on the proposed funding allocation for the Open Space Trust Find's 2016 funding round.

New Jersey Department of Environmental Protection-notification of suspected Hazards substance discharge at 1 Carol Place, in the Borough of Moonachie.

The Mayor and Council discussed that the resolution supporting the programs and full funding of the Community Development Block Grant and requesting President Trump and the Congress to take into account all the worthwhile programs supported by Community Development Block Grant will be acted upon at the Regular Meeting on April 27, 2017.

Mayor Vaccaro – asked C/Surak to find out from Appraisal system regarding hearing on Preliminary Equalization Ratio for the Borough of Moonachie.

REPORTS:

Mr. Sachs- mentioned the bid for the Road Program was advertised on April 4th and bid will be received on the 19th, will be awarded on the 27th, construction will complete June 30th. He spoke about submitting online information to PSE&G regarding ARC Flash Analysis.

Mayor Vaccaro- explained that ARC Flash Analysis is for MCC for Moonachie Avenue Pump station.

Mr. Sachs- mentioned that Boswell is moving forward with the proposal and preliminary construction cost for MCC replacement.

Mayor Vaccaro- mentioned that the Borough is looking for short term and long term correction for PEOSHA.

Mr. Sachs- mentioned that Boswell is preparing proposal for Lincoln Place generator and Moonachie Road bypass piping.

Mayor Vaccaro- asked Mr. Sachs to prioritize the Moonachie Road pump station.

Mr. Sachs- spoke about NJ Environmental Infrastructure Financing Program to satisfy PEOSHA correction for the pump station. Also, he spoke about a small system for asset management.

Mayor Vaccaro- asked Mr. Sachs for the application.

Mr. Sachs- mentioned that Boswell will give proposal for Moonachie Avenue force main and Boswell is in the process of scheduling a meeting with the DPW Superintendent to prepare a stormwater Tier A Permit SP3 annual compliance certification.

FORMAL ACTION:

Motion by C/Bauer and second by C/Cirillo to approve the following Resolutions:

RESOLUTION #17-115

BE IT RESOLVED, that the Mayor and Council of the Borough of Moonachie wishes to amend grant agreement #CD-MN-AMB-15 with the County of Bergen for the purpose of using \$75,000.00 in 2015 Community Development Block Grant funds in conjunction with previous grant(s) in the amount of \$75,000.00 for a total amount of \$150,000.00.

Moonachie: Purchase of an Ambulance; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Mayor Dennis Vaccaro to be the signatory to the aforesaid amended grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Administrator Anthony Ciannamea to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Moonachie is liable for any funds not spent in accordance with the aforesaid grant agreement; and that all liability of the Mayor and Council is in accordance with HUD requirements.

Mayor Vaccaro- mentioned that the Borough received four applications for Municipal Court Administrator position and the personnel committee will review these applications.

RESOLUTION #17-116

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Geeta Joshi be and is hereby appointed as Acting Municipal Court Administrator effective March 31, 2017 at the hourly rate of \$30 per hour (20 hours a week).

RESOLUTION #17-117

WHEREAS, at the Municipal Tax Sale held on Nov.12, 2015, a lien was sold on Block 42.01/ Lot 3, also known as 50 Diamond Way, Moonachie, NJ, for 2013 & 2014 delinquent sewer charges; and,

WHEREAS, this lien, known as Tax Sale Certificate #15-008, was sold to US BankCust for PC6, LLC Sterling, for a 0% redemption fee and a \$400 premium; and,

WHEREAS, the property owners, Jacqueline and Jose Pena, has effected redemption of Certificate #15-008 in the amount of \$1,494.69,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council that a check in the amount of \$1,494.69 be and is hereby authorized to be issued and payable to US BankCust for PC6, LLC Sterling National, for the redemption of Tax Sale Certificate #15-008

BE IT FURTHER RESOLVED, that Mayor and Council to issue a check in the amount of \$400.00(Premium) to the aforementioned lien holder.

RESOLUTION #17-118

WHEREAS, at the Municipal Tax Sale held on Dec.14, 2016, a lien was sold on Block 9/ Lot 6, also known as 26 Fredrick St., Moonachie, NJ, for 2015 delinquent sewer charges; and,

WHEREAS, this lien, known as Tax Sale Certificate #16-001, was sold to US BankCust for PC6, LLC Sterling, for a 0% redemption fee and a \$6, 200 premium; and,

WHEREAS, the property owners, Alex, Michael & Ellie Tanous, has effected redemption of Certificate #16-001 in the amount of \$3,300.11 and,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council that a check in the amount of \$3,300.11 be and is hereby authorized to be issued and payable to D1 Softball Clinic LLC, for the redemption of Tax Sale Certificate #16-001

BE IT FURTHER RESOLVED, that Mayor and Council to issue a check in the amount of \$6,200.00(Premium) to the aforementioned lien holder.

RESOLUTION #17-119

WHEREAS, at the Municipal Tax Sale held on Nov.12, 2015, a lien was sold on Block 74/ Lot 18.02, also known as 17 Oak St., Moonachie, NJ, for 2013 & 2014 delinquent sewer charges; and,

WHEREAS, this lien, known as Tax Sale Certificate #15-012, was sold to US BankCust for PC6, LLC Sterling, for a 0% redemption fee and a \$1,100 premium; and,

WHEREAS, Corelogic representing the property owner(s), Carlos Peralta, has effected redemption of Certificate #15-012 in the amount of \$4,631.87,

NOW, THEREFORE, BE IT RESOLVED, by Mayor and Council that a check in the amount of \$4,631.87 be and is hereby authorized to be issued and payable to US BankCust for PC6, LLC Sterling National, for the redemption of Tax Sale Certificate #15-012

BE IT FURTHER RESOLVED, that Mayor and Council to issue a check in the amount of \$1,100(Premium) to the aforementioned lien holder.

RESOLUTION #17-120

WHEREAS, PTO Robert L. Craig School submitted applications for Raffles Licenses (RL388 and RL 389) and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the any fees for Raffles Licenses (RL 388 and 389) for PTO Robert L. Craig School be and is hereby waived.

RESOLUTION #17-121

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that the agreement of L+C Design Consultant, PA for professional planning and related services for Post-Sandy Planning Assistance grant be and is hereby memorialized for the following planning activities and in the following amounts.

1. Master Plan Reexamination Report including Resiliency, Floodplain, Economic, and Open Space elements -\$50,000.
2. Neighborhood Plans based on Special Study areas for critical Industrial and Mobile Home Sites:
 - A. Industrial Site Neighborhood Plans - \$15,000
 - B. Industrial and Mobile Home Site Neighborhood Plan- \$25,000
 - \$40,000 total
3. Update Zoning Ordinance based on revised Plan Elements-\$25,000
4. Design Standards-\$25,000.
5. Debris Management Plan-\$20,000.
6. GIS Database Plan-\$50,000.
7. Capital Improvement Plan-\$30,000

Mayor Vaccaro- mentioned that L+C got the contractor to remove half of the cost but we have to pay in full, without 2% retainage.
The Mayor and Council reviewed Attorney's email regarding the change order of Two Brothers Contracting.

RESOLUTION #17-122

WHEREAS, Two Brothers Contracting, Inc., submitted Change Order No. 3 for the amount not to exceed \$47,822.50 for work performed and material furnisher for the construction of new Municipal Building(for removal, transportation and disposal of soil); and

WHEREAS, L+C Design Consultants PA and the Borough Attorney have approve the change Order No. 3 as presented; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council that Change Order No. 3 for the amount not to exceed \$47,822.50 be and is hereby approved.

RESOLUTION #17-123

WHEREAS, N.J.S. A. 40A:65 -1 et seq. authorizes local units of government to enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, N.J.S.A. 40A:65-1 et seq. promotes the broad use of shared services as a method to reduce local expenses funded by property taxpayers; and

WHEREAS, the Borough of Teterboro is seeking the services of an Emergency Management Coordinator; and

WHEREAS, it is in the best interest of the Borough of Moonachie and the Borough of Teterboro to enter into a Shared Service Agreement to provide the services of an Emergency Management Coordinator to the Borough of Teterboro; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie as follows:

1. That it does hereby authorize and approve Shared Service Agreement between the Borough of Moonachie and the Borough of Teterboro, to provide services of an Emergency Management Coordinator, which shall be effective January 1, 2017 until December 31, 2017.
2. The Mayor and the Borough Clerk are hereby authorized and directed to execute the Shared Service Agreement following legal review.
3. The said agreement is on file in the office of the Borough Clerk and shall be available for inspection during the regular business hours thereof.

RESOLUTION #17-124

WHEREAS, proposals were solicited by the Borough Administrator for curbside collection of grass, yard waste, and tree trimmings for the period from April 5, 2017 through August 31, 2017; and

WHEREAS, three proposals were submitted as follows:

Get A Can Inc.(Gaeta Recycling Co. Inc.), 278-282 West Railway Avenue, Paterson NJ 07503, in the amount of \$16,030.00

Ferretti Carting, Inc., 160 Union Street, Hackensack, NJ 07601, in the amount of \$27,000.00
Galaxy Carting

WHEREAS, Borough Administrator awarded the contract to Get A Can Inc.(Gaeta Recycling Co. Inc.), 278-282 West Railway Avenue, Paterson NJ 07503, in the amount of \$16,030.00

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council be and is hereby approved and confirmed the award of contract to Get A Can Inc.(Gaeta Recycling Co. Inc.), 278-282 West Railway Avenue, Paterson NJ 07503, in the amount of \$16,030.00

RESOLUTION #17-125

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Natalia Tello be and is hereby appointed as a part-time Dispatcher at the hourly rate of \$18.73 per hour.

ROLL CALL: Bauer, Cirillo, Martinez, Surak.
All ayes. So ordered.

Motion by C/Bauer and second by C/Cirillo to approve the following Resolution:

RESOLUTION #17-126

BE IT RESOLVED by the Mayor and Council of the Borough of Moonachie that Jonathan Surak be and is hereby appointed as a part-time Dispatcher at the hourly rate of \$18.73 per hour.

ROLL CALL: Bauer, Cirillo, Martinez- ayes, Surak- recused
Three ayes, one recused. Motion carried
Motion carried.

NEW BUSINESS:

1. Approval of payment in the amount of \$9,150.00 (December, 16) and in the amount of \$9,450.00 to Millennium Strategies for professional service for the FEMA Grants Management and Administration. -Will be acted upon at Regular Meeting on April 27th, 2017
2. Approval of payment in the amount of \$7,156.75 to L+C Design Consultants PA for redesign Reduced Scope of New Municipal building. -Will be acted upon at Regular Meeting on April 27th, 2017
3. Approval of payment in the amount of \$3,014.00 to L+C Design Consultants PA for Strategic Recovery Planning Report. -Will be acted upon at Regular Meeting on April 27th, 2017
4. Authorizing a refund of overpayment of taxes in the amount \$7,181.62 due to the Judgments of Tax Court of New Jersey for 12 Empire Boulevard Block 39, Lot 3.01 for the year 2015 & 2016. -Will be acted upon at Regular Meeting on April 27th, 2017
5. Approval of proposed settlement for 2015 and 2016 tax appeals of Thomas Tucci Trustee in the amount of \$1,329.86. -Will be acted upon at Regular Meeting on April 27th, 2017
6. Approval of Payment No. 8 to Two Brothers Contracting, Inc. \$4,018.00 for the construction of new Municipal building. -Will be acted upon at Regular Meeting on April 27th, 2017

7. Authorize refund of unused Police Traffic Control of \$5,300 to Lewis Tree, Inc.
-Will be acted upon at Regular Meeting on April 27th, 2017

ORDINANCE:

Administrator Ciannamea-mentioned that \$2,288,000 is left in Ordinance for the DPW Building.

DISCUSSION:

1. New DPW Building Construction.

Mr. Sachs- mentioned that Boswell submitted second review answer to the Port Authority for DPW Site on March 21st.

C/Bauer- mentioned that Attorney Migliorino has to review the paperwork from the Port Authority for the DPW Building.

2. Municipal Building rebuilding.

Mayor Vaccaro-mentioned that Grace Lynch from L+C is not accepting the concrete; the contractor has to fix the problem.

C/Cirillo-mentioned that he attended meeting on Wednesday, the concrete was off 2”.

3. Sampling Testing at Hain Celestial Group, Inc.

Mr. Sachs-mentioned that first quarter sampling at Hain Celestial was done on March 30th, he is waiting for results and the 3-week sampling will commenced on April 3rd.

4. Bid for Lincoln Pl. pump station and Moonachie Road pump station Generator.

Mayor Vaccaro- mentioned that the generator will be on the side of the wet well, and high enough that the DPW can access the wet well. Also, he mentioned that Mr. Sachs will prepare proposal for Lincoln Place and Moonachie Road generators.

5. Traffic Light between Moonachie Road and Moonachie Avenue.

-No discussion.

6. DPW contracts.

Mayor Vaccaro- mentioned that the committee will meet with Union regarding DPW contract.

7. Personnel (DPW & Administration). -discussion took place at closed session.

8. Police Service to Teterboro.

Mayor Vaccaro-mentioned that Teterboro is meeting with the Police Chief about the number of calls at Teterboro.

9. Paving of Parking Lot of Civic Center.

Mayor Vaccaro-mentioned that the Borough will be receiving bids.

10. Amendment to Zoning Ordinance to create Park/Open Space Zone to include all existing and proposed Park and Open Space.

Mayor Vaccaro- mentioned this is part of the Master Plan Re-examination.

11. Approval of Corrective Action Plan for the 2015 Annual Audit. -No discussion

12. Plumbing Sub-Code Official.

13. Fire Sub-Code Official

Mayor Vaccaro-mentioned that Civil Service will advertise for the positons of Plumbing and Fire Sub-Code Officials.

14. Dog License Summons.

The Mayor and Council discussed and the Police will issue summons as per the Ordinance.

15. Professional Contracts of Gail Fitzgerald, Financial Consultant.

C/Surak-mentioned that he is in process of reviewing the contract.

16. Alternate members for Board of Health.-discussion took place at closed session.

C/Surak- C/Martinez has the name of the individual.

The Mayor and Council discussed that it will be acted upon at Regular Meeting on April 27th, 2017.

17. DPW Assistant.

Mayor Vaccaro- mentioned that he had conversation about giving assistant to the DPW Superintendent. Spoke with Civil Service about title of Sewer Repair Supervisor, which applies to Moonachie. He mentioned that the position needs a sewer license and three years of sewer experience. He confirmed with the Council to promote someone from the DPW. He will speak to Civil Service about the position.

18. First Aid LOSAP.

Administrator Ciannamea- mentioned that he received the list and the First Aid had to post the list for 30 days.

C/Cirillo- we are going forward with the Municipal Building and working through some issues.

C/Surak- mentioned that he attended Board of Health Meeting, there was an incident on Henry Street with a dog, and the Health Inspector is working on it. Spoke about raccoon problem. Spoke about incident where technician from Spectrum took personal item of an employee. He mentioned that there was a police investigation and the item was returned. Spoke about new charge of \$99 for high speed internet. He mentioned that new copier is in.

C/Martinez-mentioned that fuel tank of Engine 2 needs to be replaced.

Mayor Vaccaro- asked C/Martinez to set up a meeting for a grant for the Fire Department.

C/Surak- mentioned that attended TANAAC Meeting, the bigger hangar is for bigger wing planes and he was asked to be Vice Chair of TANAAC.

Administrator Ciannamea- we are holding insurance money of \$13,761 for one of the ambulances, which was owned by the First Aid. He asked Council to authorize him to give the money to the First Aid.

The Mayor and Council discussed that this authorization will be acted upon at Regular Meeting on April 27th, 2017.

Mayor Vaccaro- mentioned that he has a meeting with PSE&G, they want a backup line. He explained that there will be test pit on Grand Street and Moonachie Avenue and PSE& G will work on the grass side by the Airport for about three weeks.

PUBLIC HEARING:

No one wishing to be heard.

Motion by C/Bauer and second by C/Cirillo to close Public hearing.

ROLL CALL: Bauer, Cirillo, Martinez, Surak.

All ayes. So ordered.

Motion by C/Bauer and second by C/Surak to go into closed session to discuss personnel and contracts at 8:41 P.M.

ROLL CALL: Bauer, Cirillo, Martinez, Surak.

All ayes. So ordered.

Motion by C/Cirillo and second by C/Surak to close closed session at 9:15 P.M.

ROLL CALL: Bauer, Cirillo, Martinez, Surak.

All ayes. So ordered.

Mayor Vaccaro- mentioned that at the closed session, the discussion took place about DPW contract, education incentive for Police Officer, insurance issues of one individual, and advertisement for summer help for DPW and the office.

Motion by C/Surak and second by C/Bauer to adjourn the meeting at 9:17 P.M.

ROLL CALL: Bauer, Cirillo, Martinez, Surak.

All ayes. So ordered.

ATTEST:

Supriya Sanyal
Borough Clerk