

SPECIAL MEETING called to order, Mayor Dennis Vaccaro in the chair, at the Kathryn E. Flynn Civic Center on Thursday, September 8, 2016 at 6:27 P.M.

Mayor called for the Pledge of Allegiance to the Flag.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Millar, Surak- present

Administrator- T. Ciannamea- present

Attorney F. Migliorino- not present

Borough Clerk stated that notice of the meeting was announced in accordance with the Open Public Meeting Act.

Mayor stated that the purpose of the meeting will be for the following:

1. Amendment of the 2016 Municipal Budget
2. Any necessary action for the adoption of the 2016 Municipal Budget.

Mayor Vaccaro-explained that the budget is being adopted late because we were waiting for an Essential Services grant, which we are not getting and the amendment of the budget is for some changes that need to be made.

Administrator Ciannamea- stated that we did not get the essential service grant but we were given \$58,000.00.

Mayor Vaccaro- mentioned that the State gave us 10% of last year Essential grant. He mentioned that there will be a grant available in October to cover the 10% that FEMA does not cover. He expressed his concerned about \$58,000 because we are still looking for reimbursement of Civic Center, Fire house, pump station, garbage disposal and Municipal building.

Paul Lerch-spoke about the amendment to the budget. We are using additional \$168,111.00 from surplus, about \$33,000 for Interlocal Municipal Court services and \$240,000 for Post Sandy Assistant grants and \$58,000, which the Borough received, to offset the appropriation. He explained that the amount to be raised by taxation was reduced from \$7,716,930 to \$7,606,888. He mentioned that average homeowner with a home assessed at \$327,000.00 will see a \$116.00 raised on the taxes, about 3.4% increase. He explained that there is an increase of \$100,000 in Capital Improvement fund for required 5% of down payments. He stated that the amendment did not need to be advertised.

C/Surak asked how the increases will show in the tax bills

Mayor Vaccaro-mentioned that the 3rd and 4th quarters tax bill will show the increases and spoke about getting the tax bills out quickly. He suggested getting departments heads and the finance committee ready for next year's budget within the time frame. He commended the Departments heads working with what they have to get things done.

Administrator Ciannamea- spoke about waiting for the grants, and mentioned that estimated tax bill could have been sent but it could have put extreme difficulty on the tax department.

Paul Lerch- spoke about how 4th quarter taxes need to be out on time or else there will be a deficit.

Mayor Vaccaro asked the due date for 4th quarter taxes.

C/Millar answered it is due November 1st.

Administrator Ciannamea- suggested that the due date for 4th quarter tax bill could be December 1st.

Motion by C/Kinsella and second by C/Martinez to approve the following Resolution:

RESOLUTION #16-205

Resolution Re: Resolution to Amend 2016 Budget

WHEREAS, the local municipal budget for the year 2016 was approved on the 14th day of April, 2016, and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Moonachie, County of Bergen, that the following amendments to the approved budget of 2016 be made:

CURRENT FUND

	<u>From</u>	<u>To</u>
General Revenues		
1. Surplus Anticipated	\$ 1,000,000	\$ 1,168,111
Total Surplus Anticipated	1,000,000	1,168,111
3. Miscellaneous Revenues- Section D: Special Items of General Revenue		
Anticipated with prior written consent of the Director of Local Government Services- Interlocal Municipal Service Agreements Offset with Appropriations Borough of Teterboro - Municipal Court Services	-	32,900
Total Section D: Special Items of General Revenue Anticipated with prior written consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset with Appropriations	262,125	295,025
Miscellaneous Revenues- Section F: Special Items of General Revenue		
Anticipated with prior written consent of the Director of Local Government Services- Public and Private Revenues Offset with Appropriations		
Clean Communities Program	-	6,615
Municipal Alliance on Alcoholism and Drug Abuse	-	4,625
Post Sandy Assistance Grant - Master Plan Re-Examinations	-	50,000
Post Sandy Assistance Grant - Industrial Site Neighborhood Plans	-	15,000
Post Sandy Assistance Grant - Mobile Home Site Plan	-	25,000
Post Sandy Assistance Grant - Zoning Ordinance Update	-	20,000
Post Sandy Assistance Grant - Design Standards Ordinance	-	25,000
Post Sandy Assistance Grant - Debris Management Plan	-	20,000
Post Sandy Assistance Grant - GIS Data Base	-	50,000
Post Sandy Assistance Grant - Capital Improvement Plan	-	30,000
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services- Public and Private Revenues	66,618	312,858
Miscellaneous Revenues- Section G: Special Items of General Revenue		
Anticipated with prior written consent of the Director of Local Government Services- Other Special Items		
Non-Federal Cost Shares (Match) Program	-	58,937
Total Section G: Special Items of General Revenue Anticipated with Prior		

Written Consent of Director of Local Government Services- Other Special Items	55,000	113,937
Total Miscellaneous Revenues	1,200,057	1,538,134
5. Subtotal General Revenues	2,400,057	2,906,245
6. Amount to be Raised by Taxes for Support of Municipal Budget		
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	7,716,930	7,606,888
Total Amount to be Raised by Taxes for Support of Municipal Budget	7,716,930	7,606,888
7. Total Revenues	<u>\$ 10,116,987</u>	<u>\$ 10,513,133</u>
	<u>From</u>	<u>To</u>
8. General Appropriations		
(A) Operations Within "CAPS"		
General Administration		
Sandy Consultant	-	\$ 48,750
Municipal Court		
Salaries and Wages	\$ 65,200	32,300
Total Operations (Item 8(A)) within "CAPS"	6,684,483	6,700,333
Total Operations including Contingent- Within "CAPS"	6,685,483	6,701,333
Detail :		
Salaries and Wages	3,647,852	3,617,117
Other Expenses	3,037,631	3,084,216
(H-1) Total General Appropriations for Municipal Purposes Within "CAPS"	7,619,821	7,635,671
(A) Operations Excluded from "CAPS"		
Interlocal Municipal Service Agreements		
Public Safety Functions		
Borough of Teterboro - Municipal Court - Salaries	-	32,900
Total Interlocal Municipal Service Agreements	266,825	299,725
Public and Private Program Offset by Revenues		
Municipal Alliance Grant - County Share	-	4,625
Municipal Alliance Grant - Local Match	-	1,156
Clean Communities Program	-	6,615
Post Sandy Assistance Grant - Master Plan Re- Examinations	-	50,000
Post Sandy Assistance Grant - Industrial Site Neighborhood Plans	-	15,000
Post Sandy Assistance Grant - Mobile Home Site	-	25,000

Plan		
Post Sandy Assistance Grant - Zoning Ordinance Update	-	20,000
Post Sandy Assistance Grant - Design Standards Ordinance	-	25,000
Post Sandy Assistance Grant - Debris Management Plan	-	20,000
Post Sandy Assistance Grant - GIS Data Base	-	50,000
Post Sandy Assistance Grant - Capital Improvement Plan	-	30,000
Total Public and Private Program Offset by Revenues	66,618	314,014
Total Operations Excluded from "CAPS"	447,836	728,132
Detail		
:		
Salaries and Wages	262,125	295,025
Other Expenses	185,711	433,107
(C) Capital Improvements - Excluded from "CAPS" Capital Improvement Fund	-	100,000
Total Capital Improvements Excluded from "CAPS"	-	100,000
(H-2) Total General Appropriations for Municipal Purposes Excluded form "CAPS"	1,497,166	1,877,462
(O) Total General Appropriations Excluded from "CAPS"	1,497,166	1,877,462
(L) Subtotal General Appropriations	9,116,987	9,513,133
9. Total General Appropriations	<u>\$ 10,116,987</u>	<u>\$ 10,513,133</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2016 local municipal budget so amended.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Millar, Surak.

All ayes. So ordered.

PUBLIC HEARING ON THE BUDGET:

No one wishing to be heard.

Motion by C/Millar and second by C/Cirillo to close public hearing.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Millar, Surak.

All ayes. So ordered.

ADOPTION OF 2016 MUNICIPAL BUDGET:

Motion by C/Kinsella and second by C/Surak to adopt the 2016 Municipal Budget

RESOLUTION #16-206

Be it Resolved by the Governing Body of the Borough

of Moonachie, County of Bergen that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 7,606,888 (Item 2 below) for municipal purposes, and
- (b) \$ _____ (Item 3 below) for school purposes in Type I School District only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations. (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (d) \$ _____ (Item 5 below) Minimum Library
- (e) \$ 0 Tax

SUMMARY OF REVENUES

1. General Revenues

Surplus Anticipated	08-100	\$ 1,168,111
Miscellaneous Revenues Anticipated	13-099	\$ 1,538,134
Receipts from Delinquent Taxes	15-499	\$ 200,000
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$ 7,606,888
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICT:		
Item 6, Sheet 41	07-195	\$
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only		
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	
Total Revenues	13-299	\$ 10,513,133

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	XXXXXXXX	XXXXXXXXXX
Within "CAPS"	XXXXXXXX	XXXXXXXXXX
(a&b) Operations Including Contingent	34-201	\$ 6,701,333
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 934,338
(g) Cash Deficit	46-885	\$
Excluded from "CAPS"	XXXXXXXX	XXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 728,132
(c) Capital Improvements	44-999	\$ 100,000
(d) Municipal Debt Service	45-999	\$ 877,330
(e) Deferred Charges - Municipal	46-999	\$ 166,000
(f) Judgements	37-480	\$ 6,000
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$
(g) Cash Deficit	46-885	\$
(k) For Local District School Purposes	29-410	\$
(m) Reserve for Uncollected Taxes	50-899	\$ 1,000,000
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 10,513,133

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 8th day of September, 2016.

It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2016 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Millar, Surak.

All ayes. So ordered.

C/Kinsella-thanked the departments for their work based on their budgets.

Motion by C/Surak and second by C/Cirillo to adjourn the meeting at 6:41 P.M.

ROLL CALL: Bauer, Cirillo, Kinsella, Martinez, Millar, Surak.

All ayes. So ordered.

ATTEST:

Supriya Sanyal
Borough Clerk